JOURNAL NO. 33

**ROOSEVELT COUNTY MONTANA**

**ROOSEVELT COUNTY COMMISSIONER’S PROCEDURES FOR APRIL, 2020**

**April 1, 2020**

**Special Administrative Meeting VIA Conference Call**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Gary Macdonald and Duane Nygaard, Members; Clayton Vine, GIS Coordinator; Jeremey Fadness, WWC; Shelli Isle, Aging Coordinator; Bill Juve; Mike Olsen, Fire Warden; Lindsey McNabb, DES Coordinator/Administrative Assistant.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

**Conflict of Interest:** None

**Minutes:**

**Minutes for the Tax Deed Sale of March 17, 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Tax Deed Sale of March 17, 2020, seconded by Commissioner Oelkers. Passed

**Minutes for the Regular Public Meeting of March 17, 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Regular Public Meeting of March 17, 2020, seconded by Commissioner Oelkers. Passed

**Minutes for the Bid Opening for Growth Policy and Engineering Services of March 17, 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Bid Opening for Growth Policy and Engineering Services of March 17, 2020, seconded by Commissioner Oelkers. Passed

**Minutes for Special Administrative Meeting of March 18, 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Special Administrative Meeting of March 18, 2020, seconded by Commissioner Oelkers. Passed

**Public Comment:** None

**Administrative Issues:**

**Sheriff’s Office Request to Purchase Five (5) Chromebooks**

A motion was made by Commissioner Macdonald to approve Sheriff’s Office request to purchase five (5) Chromebooks through the StoneGarden Grant in the amount of $30,327.00, seconded by Commissioner Nygaard. Passed

**Accept the Families First Coronavirus Response Act**

Commissioners stated they are following the State Guidance on Families First Coronavirus Response Act. Families First Coronavirus Response Act is an employee leave guidance. A few options are eighty hours of paid administrative leave, employee can bank negative 40 hours of sick time or expanded FMLA.

**Acceptance of Recommendation to do a County-Wide Mail in Ballot**

For the Primary Elections, Commissioners will accept Cheryl Hansen, Election Administrator recommendation to do a County Wide Mail-in Ballot.

**Approval to Extend Dates for County Building Closure to April 10**

A motion was made by Commissioner Macdonald to approve extending dates for County Building Closure to April 10, 2020 with only one person in lobby at a time, seconded by Commissioner Nygaard. Passed

**Discussion:**

Commissioners stated that the County Courthouse is open for business but all doors are locked. Public needs to make an appointment with the department. The phone numbers for each department are listed on the doors. Commissioner’s stated that only one person in the lobby at a time

**IT Department Request to Purchase Phone System Software for Upgrade**

A motion was made by Commissioner Macdonald to approve IT Department request to purchase a phone system software upgrade for Dispatch in the amount of $3,300.00, seconded by Commissioner Nygaard. Passed

**Claims:**

**Approval of Claims for March 18, 2020 in the amount of $56,357.62**

A motion was made by Commissioner Macdonald to approve the claims for March 18, 2020 in the amount of $56,357.62, seconded by Commissioner Nygaard. Passed

**New Hire:** None

**Pay Raises**: None

**Additional Administrative Issues:**

**Burn Permit Plan for Spring 2020**

A motion was made by Commissioner Macdonald to approve the burn permit plan for Spring of 2020, seconded by Commissioner Oelkers. Passed

**Discussion:**

Commissioners stated that with the recent events, they would like to do an extra precaution for spring burning. If the landowner is going to burn over half acre, they would need to call County Fire Warden Mike Smith. They would still need to fill out a burn permit through dispatch. Mr. Smith stated each fire chief will coordinate with him.

**New Hire Centennial Colon to the Sheriff’s Office**

A motion was made by Commissioner Macdonald to approve new hire of Centennial Colon to the Sheriff’s Office as a Deputy effective April 1, 2020, seconded by Commissioner Nygaard. Passed

**Information on Set up of County Emergency Operations Center**

Commissioner’s stated the Health Department’s Emergency Operations Center is getting overwhelmed. The County Emergency Operations Center will be set up by next week, will be doing a Unified Command. Tuesdays and Thursdays will be the Emergency Operations Center meeting’s.

**New Business:** None

**Unfinished Business:** None

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 11: A.M.

**April 03, 2020**

**Special Administrative Session**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Gary Macdonald, Member; Lindsey McNabb, DES Coordinator/Administrative Assistant.

A motion was made by Commissioner Macdonald to go into Special Administrative Session, seconded by Commissioner Oelkers. Passed

**New Hire of Steve Harada as DES Deputy**

A motion was made by Commissioner Macdonald to approve new hire of Steve Harada as Temporary DES Deputy starting at Grade 3 Range 8, effective April 6, 2020, seconded by Commissioner Oelkers. Passed

Commissioner Macdonald moved to adjourn

Commissioner Oelkers seconded

Meeting adjourned at 10:16 A.M.

**April 07, 2020**

**Regular Public Meeting VIA Conference Call**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Gary Macdonald, Member; Ken Norgaard, Road Foreman; John Bach, Interstate Engineering; Lindsey McNabb, DES Coordinator/ Administrative Assistant; Clayton Vine, GIS Coordinator; Austin Knudsen, Frank Piocos and Donna Reum, County Attorney’s Office; Jeremy Fadness, WCC Engineering; Jeff Wozniak, 911 Supervisor; James Walling, Northern Plains Independent Newspaper

Commissioner Oelkers called the meeting to order at 11:00 A.M.

**Conflict of Interest:** None

**Minutes:**

**Minutes for Special Administrative Meeting of April 01, 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Special Administrative Meeting of April 1, 2020, seconded by Commissioner Oelkers. Passed

**Minutes for Special Administrative Meeting of April 03, 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Special Administrative Meeting of April 03, 2020, seconded by Commissioner Oelkers. Passed

**Public Comment**: None

**Administrative Issues:**

**Information on Incident Command Structure**

The Fort Peck Tribes, I H S and Roosevelt County Unified Command Task Force has been set up. There will be meetings at 9:00 A.M. on Tuesdays and Thursdays. The focus is to get one message out to the public regarding the COVID-19.

**Information on COVID-19**

A motion was made by Commissioner Macdonald to extend the plan of action dates from April 10, 2020 to April 24th, 2020, seconded by Commissioner Oelkers. Passed

**Discussion:**

The Courthouse is open for business, public needs to call for an appointment with the department they wish to see. Only one citizen in the lobby at a time.

**Claims:** None

**New Hire:** None

**Pay Raises:**

**Annual Pay Raise for Health Department Employee Darla Zimmerman**

A motion was made by Commissioner Macdonald to approve annual pay raise for Health Department employee Darla Zimmerman from Grade 3 Range 6 to Grade 3 Range 7, seconded by Commissioner Oelkers. Passed

**Annual Pay Raise for Detention Center Employee Tristan Randall**

A motion was made by Commissioner Macdonald to approve annual pay raise for Detention Center employee Tristan Randall from Grade 1 Range 6 to Grade 1 Range 7, seconded by Commissioner Oelkers. Passed

**Annual Pay Raise for Detention Center Employee Digmie Tinglin**

A motion was made by Commissioner Macdonald to approve annual pay raise for Detention Center employee Digmmie Tinglin from Grade 1 Range 6 to Grade 1 Range 7, seconded by Commissioner Oelkers. Passed

**Annual Pay Raise for Detention Center Employee Morty Manning**

A motion was made by Commissioner Macdonald to approve annual pay raise for Detention Center employee Morty Manning from Grade 1 Range 6 to Grade 1 Range 7, seconded by Commissioner Oelkers. Passed

**Annual Pay Raise for Detention Center Employee Aura Delisle**

A motion was made by Commissioner Macdonald to approve annual pay raise for Detention Center employee Aura Delisle from Grade 1 Range 6 to Grade 1 Range 7, seconded by Commissioner Oelkers. Passed

**Annual Pay Raise for Detention Center Employee John Benavente**

A motion was made by Commissioner Macdonald to approve annual pay raise for Detention Center employee John Benavente from Grade 1 Range 6 to Grade 1 Range 7, seconded by Commissioner Oelkers. Passed

**Annual Pay Raise for Detention Center Employee Lakota Flying Horse**

A motion was made by Commissioner Macdonald to approve annual pay raise for Detention Center employee Lakota Flying Horse from Grade 2 Range 7 to Grade 2 Range 8, seconded by Commissioner Oelkers. Passed

**Annual Pay Raise for Road Department Employee Eldon Porras**

A motion was made by Commissioner Macdonald to approve annual pay raise for Road Department employee Eldon Porras from E-3 to E-4, seconded by Commissioner Oelkers. Passed

**Additional Administrative Issues:**

**Approval of the Report of Investments and Pledged Securities for March 31, 2020**

A motion was made by Commissioner Macdonald to approve the report of Investments and pledged securities for March 31, 2020, seconded by Commissioner Oelkers. Passed

**New Business:** None

**Unfinished Business:** None

Commissioner Macdonald moved to adjourned

Commissioner Oelkers seconded

Meeting adjourned at 11:09 A.M.

**April 07, 2020**

**Special Administrative Meeting- VIA Conference Call**

**Bid Opening for 1013 Bridge and Gravel Crushing**

**Present:** Gordon Oelkers, Presiding Officer; Gary Macdonald and Duane Nygaard, Members; Ken Norgaard, Road Foreman; John Bach, Interstate Engineering; Lindsey McNabb, DES Coordinator/ Administrative Assistant; Tracy Marsh, Weave Consulting; Jeff Halvig, Bishop Inc.; Austin Knudsen, County Attorney’s Office; Jim Ouldhouse, Martin Construction; Grant Clininginsmith and Halvor Fuglevand, Knife River

Commissioner Oelkers called the meeting to order at 11:30 A.M.

**Bid Opening for Bridge Replacement on County Road 1013**

Commissioner Oelkers opened bid number one from Weave Consulting enclosed is the 10% bid bond, contractor registration, acknowledgement of addendum and acknowledgement of liquidated damages. Total bid is $280,612.00.

Commissioner Oelkers opened bid number two from Martin Construction enclosed is the 10% bid bond, contractor registration, acknowledgement of addendum and acknowledgement of liquidated damages. Total bid is $269,455.49

Commissioner Oelkers opened bid number three from Knife River enclosed is the 10% bid bond, contractor registration, acknowledgement of addendum and acknowledgement of liquidated damages. Total bid is $398,135.00

Commissioner Oelkers opened bid number four from Bishop Inc. enclosed is the 10% bid bond, contractor registration, acknowledgement of addendum and acknowledgement of liquidated damages. Total bid is $199,583.63

Commissioners have thirty days to accept the low bid.

**Bid Opening for 13,500 Tons of Gravel Crushing**

Commissioner Oelkers opened the only bid that was received. Bid was from Bishop Inc. All the proper documentation was enclosed. Total bid is $45,500.00.

Commissioner Macdonald moved to adjourned

Commissioner Oelkers seconded

Meeting adjourned at 11:41 A.M.

**April 14, 2020**

**Public Hearing on Petition for Road Abandonment**

**Present**: Commissioners Gordon Oelkers, Presiding Officer; Gary Macdonald and Duane Nygaard, Members; Wagner and Dean Harmon; Clayton Vine, GIS Coordinator; Tom Nichols; Ray Nygaard; Lindsey McNabb, DES Coordinator/ Administrative Assistant

Commissioner Oelkers called the meeting to order at 4:00 P.M.

A Petition to Abandon a County Road has been presented to the Board of County Commissioners requesting that the portion of the County Road 2064, north of the Railroad tracks near Lakeside south of Bainville approximately 1 mile in length be abandoned. The road is further described to be located in the Section 23 and 24 in Township 27 North, Range 58 East in Roosevelt County. Commissioner Oelkers asked the public if there are any questions and concerns regarding this petition. The only concern that was brought up, is the public crossing on the road would need to be a private crossing. Mr. Harmon stated that crossing is a private crossing and the said road has been maintained by themselves for years. It was mentioned that there is no road tax on the said road.

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 4:13 P.M.

**April 21, 2020**

**Regular Public Meeting VIA Conference Call**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Gary Macdonald and Duane Nygaard, Members; Austin Knudsen, Donna Reum and Frank Piocos, County Attorney’s Office; Patty Presser, County Health Department; Steve Harada; Bill Juve; John Bach, Interstate Engineering; James Walling, Northern Plains Independent; Jeremy Fadness, WWC; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

**Conflict of Interest: None**

**Minutes:**

**Minutes for the Month of March 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Month of March 2020, seconded by Commissioner Nygaard. Passed

**Minutes for Regular Public Meeting of April 07, 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Regular Public Meeting of April 07, 2020, seconded by Commissioner Nygaard. Passed

**Minutes for Special Administrative Meeting of April 07, 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Special Administrative Meeting of April 07, 2020, seconded by Commissioner Nygaard. Passed

**Minutes for Public Hearing on Road Abandonment of April 14, 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Public Hearing on Road Abandonment of April 14, 2020, seconded by Commissioner Nygaard. Passed

**Public Comment:**

Mr. Juve asked about extending public taxes deadline. Commissioners stated that an extension would require action at the state level. Commissioners thanked County employees for their loyalty during this time of an emergency.

**Administrative Issues:**

**Award RFP for Growth Policy and Engineering Services**

A motion was made by Commissioner Macdonald to award Interstate Engineering for Growth Policy, seconded by Commissioner Nygaard. Passed

Interstate Engineering was scored at 2,695

WWC was scored at 2,600

Great West was scored at 2,520

A motion was made by Commissioner Macdonald to award Interstate Engineering for Engineering Services for 5 years, seconded by Commissioner Nygaard. Passed

Interstate Engineering was scored at 2,730

WWC was scored at 2,560

**Request to Abandon County Road 2064, South of Bainville**

A motion was made by Commissioner Macdonald to approve the request to abandon a portion of County Road 2064, north of the Railroad tracks near Lakeside, South of Bainville approximately one mile in length, seconded by Commissioner Nygaard. Passed

Discussion:

Commissioners stated they had a public hearing on this request to abandon County Road 2064 on April 14, 2020 at 4:00 P.M. VIA conference call

**Update from County Health on COVID-19**

Ms. Presser stated that Roosevelt County has 7 cases to date with 1 recovered. The County Health Department follow-up with the positive cases daily. The County Health Department does press releases and daily situation updates. County Health is still trying to do immunizations on the children and home visits by phone.

**Update from Unified Command Task Force**

Mr. Harada stated on April 4, 2020 the Unified Command Task Force was made up with Fort Peck Tribes, Indian Health Service, Northeast Montana Health Service, Roosevelt Medical Center and Roosevelt County to work as a collaborative team. At first, the task force was

meeting twice a week to now once a week to develop strategies and tactics. Incident action plans are being sent out daily.

**Accept Bid for Road 1013 Bridge Replacement**

A motion was made by Commissioner Nygaard to award Bishop Inc to replace bridge on County Road 1013, seconded by Commissioner Macdonald. Passed

Bishop Inc bid was $199,583.63

Martin Construction bid was $269,455.49

Weave Consulting bid was $280,612.00

Knife River bid was $398,135.00

Mr. Bach stated that Bishop Inc is aware that the County had to reapply for a permit from BNSF and new permit application for the length change has been sent to Patricia at Jones Lang LaSalle Brokerage Inc.

**Claims:**

**Claims for April 08, 2020 in the amount of $168,259.17**

A motion was made by Commissioner Nygaard to approve the claims for April 08, 2020 in the amount of $168,259.17, seconded by Commissioner Macdonald. Passed

**New Hire:** None

**Pay Raises:**

**Annual Pay Raise for Clerk and Recorder Employee Liara Braaten**

A motion was made by Commissioner Macdonald to approve annual pay raise for Clerk and Recorder employee Liara Braaten from Grade 3 Range 7 to Grade 3 Range 8, seconded by Commissioner Nygaard. Passed

**Annual Pay Raise for Clerk and Recorder Employee Lindsey Nygaard**

A motion was made by Commissioner Macdonald to approve annual pay raise for Clerk and Recorder employee Lindsey Nygaard from Grade 3 Range 7 to Grade 3 Range 8, seconded by Commissioner Oelkers. Passed

Commissioner Nygaard abstain from voting.

**Additional Administrative Issues:** None

**New Business:** None

**Unfinished Business:** None

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 11:28 A.M.

**April 23, 2020**

**Special Administrative Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer, Gary Macdonald and Duane Nygaard, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Macdonald to go into Special Administrative Session, seconded by Commissioner Nygaard. Passed

**Plan of Action County Response to COVID-19**

A motion was made by Commissioner Nygaard to approve plan of action extension to May 1, 2020, seconded by Commissioner Macdonald. Passed

The following is the Roosevelt County Plan of Action, from Friday, April 24, 2020 through Friday, May 1, 2020.

All Roosevelt County Buildings shall remain open; however, public access shall be limited. Members of the public who need to access services at a Roosevelt County Buildings shall call and make an appointment. Only one member of the public is allowed in the lobby at a time in every County Building. Doors of all Roosevelt County Buildings shall be locked.

When making the appointment, the department will arrange the time and will have a staff person at the designated door to escort the member of the public into the building. To the greatest extent possible, the public is encouraged to conduct business online, by telephone, or by

fax. The phone number to the main switchboard and all departments shall be posted on all doors.

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 11:28 P.M.

**April 28, 2020**

**Department Head Meeting VIA Conference Call**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Gary Macdonald and Duane Nygaard, Members; Betty Romo, Treasurer; Clay Peterson, Weed Department; Peggy Purvis and Penny Henderickson, JP Culbertson; Judy Heupel and Ardis Oelkers, Extension Office; Shelli Isle and Julie Bach, Aging Department; Jeri Toavs, Clerk of District Court; Tracy Harada, JP Wolf Point; Jason Frederick, Sheriff; Andy Hayes, Library; Jeff Wozniak, Dispatch; Angela Miller, Fair; Clayton Vine, GIS; Steve Harada; Patty Presser, Health Department; Lindsey McNabb, DES Coordinator.

Commissioner Oelkers called the meeting to order at 10:00 A.M.

**County Response on COVID-19 Governors Directive**

Commissioner Oelkers read the guidelines from the State directive on phase one reopening. The guidelines are as followed effective May 04, 2020.

Due to the COVID-19 Virus, County Commissioners have the following policy and procedures to help minimize the spread to our employees and public.

Health assessments must be conducted for all employees at the beginning of each shift. In establishments where customers wait in a line, non-household customers should remain physically distanced. Waiting areas where adequate physical distancing cannot be maintained must be closed. Customers should be encouraged to call for an appointment.

Physical distancing of 6 feet must be maintained between non-congregate customers, this may require:

* A reduction in capacity;
* A reduction of seating in service and waiting areas;
* Management of waiting areas and waiting lines; or
* Systems that reduce the amount of contact time between customers and staff.

Continue to practice good hygiene

* Wash your hands with soap and water or use hand sanitizer, especially after touching frequently used items or surfaces.
* Avoid touching your face.
* Sneeze or cough into a tissue, or the inside of your elbow.
* Disinfect frequently used items and surfaces as much as possible.
* Strongly consider using non-medical face coverings while in public, especially in circumstances that do not readily allow for appropriate physical distancing.

People who feel sick should stay home

* Do not go to work.
* Contact and follow the advice of your medical provider.
* Follow local health department guidance on isolation and quarantine.

The following are Department specific operations.

The Aging Department will still be closed to public with to-go only meals.

The Jail and Sheriff Office will still be closed to the public until June 1, 2020.

The driver examiner will be by appointment only.

District Court has jury trials in June and they are looking for a bigger place to hold it.

The Fair can still hire summer help.

The travel restriction still apply.

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 10:30 A.M.

**April 28, 2020**

**Special Administrative Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Gary Macdonald and Duane Nygaard, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Macdonald to go into Special Administrative Session, seconded by Commissioner Nygaard. Passed

**Elections Satellite Office**

A motion was made by Commissioner Nygaard to do a mail in only ballots due to the COVID-19, seconded by Commissioner Macdonald. Passed

**Approval of Resolution 2020-20, abandoning a portion of County Road 2064**

A motion was made by Commissioner Macdonald to approve Resolution 2020-20, abandoning a portion of County Road 2064 south of Bainville, seconded by Commissioner Nygaard. Passed

**RESOLUTION NO. 2020-20**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS**

**OF ROOSEVELT COUNTY, STATE OF MONTANA**

**ABANDONING A PORTION OF COUNTY ROAD 2064 SOUTH OF BAINVILLE, ROOSEVELT COUNTY, MONTANA**

 WHEREAS, the Board of Commissioners has the authority, pursuant to Mont. Code Ann. § 7-14-2615 (2019) to abandon or vacate county roads; and

 WHEREAS, a petition was received by the Board of Commissioners of Roosevelt County, which was signed by the owners of all property adjoining that certain portion of county road sought to be abandoned or vacated, which is more particularly described as follows:

 TOWNSHIP 27 NORTH, RANGE 58 EAST, M.P.M.

that portion of Roosevelt County Road 2064 located north of the Burlington Northern Santa Fe Railroad right-of-way, and described as commencing at the east quarter section line of the NW1/4 of the SW1/4 of Section 24, and ending near the east quarter section line of the SW1/4 of the NE1/4 of Section 23.

 WHEREAS, the Board of Commissioners caused an investigation to be made into the feasibility, desirability, and cost of granting the prayer of the petition, sufficient to properly determine the merits or demerits of the petition; and

 WHEREAS, a public hearing was properly noticed and duly held on April 14, 2020, at 4:00 p.m. in the Commissioner’s Office at the Roosevelt County Courthouse, Wolf Point, Roosevelt County, Montana, at which time the Board of Commissioners considered the petition and the results of the investigation; and

 WHEREAS, the Board of Commissioners duly held its properly noticed weekly public meeting on April 21, 2020, at 11:00 a.m. in the Commissioner’s Office at the Roosevelt County Courthouse, Wolf Point, Roosevelt County, Montana, at which time the Board of Commissioners voted to GRANT the petition and entered its decision on the minutes;

 NOW THEREFORE BE IT RESOLVED that the following described certain portion of county road is hereby abandoned or vacated;

TOWNSHIP 27 NORTH, RANGE 58 EAST, M.P.M.

that portion of Roosevelt County Road 2064 located north of the Burlington Northern Santa Fe Railroad right-of-way, and described as commencing at the east quarter section line of the NW1/4 of the SW1/4 of Section 24, and ending near the east quarter section line of the SW1/4 of the NE1/4 of Section 23.

PASSED AND APPROVED this 28th day of April, 2020.

 BOARD OF COMMISSIONERS:

 /s/ Gordon Oelkers

 Gordon Oelkers

 /s/ Duane Nygaard

 Duane Nygaard

 /s/ Gary Macdonald

 Gary Macdonald

ATTEST:

/s/ Cheryl Hansen

Cheryl Hansen, Clerk & Recorder

Commissioner Nygaard moved to adjourn

Commissioner Macdonald seconded

Meeting adjourned at 10:47 A.M.

**WARRANTS: PAYROLL AND CLAIMS:** The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

|  |  |  |
| --- | --- | --- |
| Check # | payee/name |  Check $  |
| -69743 |   GARY MACDONALD |  $ 3,339.69  |
| -69742 |    DUANE NYGAARD |  $ 3,839.63  |
| -69741 |    GORDON OELKERS |  $ 4,949.78  |
| -69740 |    LAURIE EVANS |  $ 2,895.30  |
| -69739 |    ERIKA FYFE |  $ 2,411.24  |
| -69738 |     JERI TOAVS |  $ 3,297.72  |
| -69737 |    JERRI GRIMSRUD |  $ 1,871.35  |
| -69736 |     TRACI HARADA |  $ 2,738.04  |
| -69735 |    PENNY HENDRICKSON |  $ 2,838.04  |
| -69734 |    PEGGY PURVIS |  $ 2,452.21  |
| -69733 |    SHELLEY ARNDT |  $ 2,337.81  |
| -69732 |    DAVID BLOCK |  $ 3,135.17  |
| -69731 |    BRITTANY DEAVILA |  $ 2,123.69  |
| -69730 |    JENNA PRESSER |  $ 3,150.42  |
| -69729 |    BETTY ROMO |  $ 2,595.48  |
| -69728 |    LIARA BRAATEN |  $ 2,402.22  |
| -69727 |     CHERYL HANSEN |  $ 3,693.99  |
| -69726 |    TRACY JUVE-MIRANDA |  $ 3,489.18  |
| -69725 |    LINDSEY NYGAARD |  $ 2,502.42  |
| -69724 |    JAN PANKRATZ |  $ 2,622.44  |
| -69723 |    AUSTIN KNUDSEN |  $ 5,930.83  |
| -69722 |    FRANK PIOCOS |  $ 4,941.89  |
| -69721 |     DONNA REUM |  $ 3,370.78  |
| -69720 |    CHRISTA WAGNER |  $ 2,436.44  |
| -69719 |     BRENDA ABRAHAM |  $ 2,116.35  |
| -69718 |    ALEXANDRIA BOSTICK |  $ 2,060.83  |
| -69717 |    COLE HANKS |  $ 3,363.68  |
| -69716 |    CRAIG KARGE |  $ 3,064.00  |
| -69715 |    CHRISTINE KILSDONK |  $ 9.69  |
| -69714 |    STEVEN HARADA |  $ 1,243.42  |
| -69713 |    LINDSEY MCNABB |  $ 3,464.85  |
| -69712 |     CLAYTON VINE |  $ 3,358.71  |
| -69711 |    DANNON GIBBY |  $ 875.65  |
| -69710 |    SIBLEY JANKOVIAK |  $ 882.88  |
| -69709 |    MICHELLE BARSNESS |  $ 2,607.12  |
| -69708 |    FRANCES HAYES |  $ 4,348.92  |
| -69707 |    RHONDA MASON |  $ 1,528.62  |
| -69706 |    TARRAH POITRA |  $ 2,894.54  |
| -69705 |    PATRICIA PRESSER |  $ 5,722.59  |
| -69704 |    KARLA THOMPSON |  $ 4,529.59  |
| -69703 |    DARLA ZIMMERMAN |  $ 2,407.61  |
| -69702 |    ARTHUR ALLEN |  $ 2,620.11  |
| -69701 |    MICHELLE ISLE |  $ 3,198.48  |
| -69700 |    JEFF ADKINS |  $ 3,056.09  |
| -69699 |    GRANT BOYSUN |  $ 2,945.23  |
| -69698 |    NUFRY BOYSUN |  $ 3,085.52  |
| -69697 |    HARDY BRAATEN |  $ 1,411.53  |
| -69696 |    DAVID COMBS |  $ 2,961.79  |
| -69695 |    SCOTT DOORNEK |  $ 391.30  |
| -69694 |    ALAN ENGELKE |  $ 1,373.86  |
| -69693 |    JACOB GIBBY |  $ 2,738.65  |
| -69692 |    REX JENSEN |  $ 1,895.46  |
| -69691 |    EDWARD KALAL |  $ 3,464.25  |
| -69690 |    DEREK MCNABB |  $ 3,396.46  |
| -69689 |    KENNETH NORGAARD |  $ 3,177.26  |
| -69688 |    JARED POLAND |  $ 2,349.57  |
| -69687 |    ELDON PORRAS JR |  $ 2,935.78  |
| -69686 |    WILLIAM PETERSEN |  $ 3,023.29  |
| -69685 |    ANGELA MILLER |  $ 1,730.18  |
| -69684 |    LEONA COLVIN |  $ 511.82  |
| -69683 |    SHEILA DUNN |  $ 2,186.76  |
| -69682 |    SHERI HARVEY |  $ 1,064.84  |
| -69681 |    JANET LIVINGSTON |  $ 2,093.19  |
| -69680 |    PATRICIA SILVA PRONTO |  $ 2,297.41  |
| -69679 |    MIRACLE SPOTTED WOLF |  $ 2,674.24  |
| -69678 |    JULIE BACH |  $ 2,078.83  |
| -69677 |    PAMELA CLARK |  $ 2,708.62  |
| -69676 |    ANNE HELLER |  $ 2,458.77  |
| -69675 |    VIRGINIA MCGINNIS |  $ 608.04  |
| -69674 |    ALYSSA PAUTSCH |  $ 2,107.69  |
| -69673 |    CAROL RASMUSSEN |  $ 2,237.07  |
| -69672 |    CYNTHIA WELCH |  $ 2,428.84  |
| -69671 |    JUDITH HEUPEL |  $ 2,621.17  |
| -69670 |    JASON BAKER |  $ 3,235.79  |
| -69669 |     TINA BETS HIS MEDICINE |  $ 2,448.16  |
| -69668 |    LOWELL BOYD JR |  $ 3,065.18  |
| -69667 |    ORIN CANTRELL |  $ 3,092.82  |
| -69666 |    TONETTA CANTRELL |  $ 2,358.03  |
| -69665 |    CENTENNIAL COLON |  $ 3,528.00  |
| -69664 |    MICHAEL ELLERTON |  $ 3,318.06  |
| -69663 |    JASON FREDERICK |  $ 4,327.14  |
| -69662 |    DEVON HUGHES-MUNDEN |  $ 3,007.81  |
| -69661 |    PILAR KUNZ |  $ 3,696.69  |
| -69660 |    TIMOTHY LINGLE |  $ 3,797.75  |
| -69659 |    PATRICK O'CONNOR |  $ 4,208.68  |
| -69658 |    DAMON SADLER |  $ 3,090.99  |
| -69657 |    MARY SIMONS |  $ 2,452.79  |
| -69656 |    JARED STANDING |  $ 3,548.11  |
| -69655 |    JOHN SUMMERS |  $ 5,242.16  |
| -69654 |    RYAN VAN KERKHOVE |  $ 3,648.36  |
| -69653 |    DHAREEN VILLALUZ |  $ 3,172.05  |
| -69652 |    GAYDELLA BRUNELLE |  $ 2,273.64  |
| -69651 |    JESSE DELISLE |  $ 2,380.40  |
| -69650 |    CATHERINE DICKEY |  $ 2,430.48  |
| -69649 |    CARLOS GARCIA |  $ 2,668.60  |
| -69648 |    TIFFANY GREY BEAR |  $ 1,861.22  |
| -69647 |    LEANN MAROTTEK |  $ 2,103.93  |
| -69646 |    RACHAEL PARKER |  $ 3,009.21  |
| -69645 |    BRANDY SUTTON |  $ 2,275.15  |
| -69644 |    JESSICA WALKER |  $ 2,140.39  |
| -69643 |    JEFFREY WOZNIAK |  $ 3,182.49  |
| -69642 |    ELISE AKERS |  $ 2,067.12  |
| -69641 |    JOHN BENAVENTE |  $ 2,039.98  |
| -69640 |    TROY BLOUNT |  $ 3,170.51  |
| -69639 |    DEBRA COLLINS |  $ 2,732.31  |
| -69638 |    AURA DELISLE |  $ 2,228.45  |
| -69637 |    DENISE DREW |  $ 2,314.14  |
| -69636 |    LAKOTA FLYING HORSE |  $ 2,249.09  |
| -69635 |    GERALD JACKSON JR |  $ 2,599.14  |
| -69634 |    MORTY MANNING |  $ 1,875.58  |
| -69633 |    RICHARD MCDONALD |  $ 2,153.32  |
| -69632 |    JOSHUA MILLER |  $ 2,166.60  |
| -69631 |    TRISTAN RANDALL |  $ 2,274.28  |
| -69630 |    DIGMIE TINGLIN |  $ 2,228.45  |
| -69629 |    SAMUEL BOYD |  $ 729.36  |
| -69628 |    LYLE LAMBERT |  $ 145.50  |
|  | Electronic  |  $ 310,214.82  |
| -69627 | HSA             WESTERN BANK |  $ 2,230.95  |
| -69626 | D-SHRF          PUBLIC EMPLOYEES RETIREM |  $ 27,801.63  |
| -69625 | FIT             IRS/FEDERAL DEPOSIT |  $ 107,754.37  |
| -69624 | P.E.R.S.        PUBLIC EMPLOYEES RETIREM |  $ 58,305.78  |
| -69623 | SIT             STATE TREASURER |  $ 19,877.00  |
|  | Deductions |  $ 215,969.73  |
| 43798 |     ANDREA HAYES |  $ 3,323.18  |
| 43799 |    GLORIA GIESE |  $ 1,211.76  |
| 43800 |    KEELIA BROCK |  $ 1,838.99  |
| 43801 |     MELVIN CLARK |  $ 3,199.78  |
| 43802 |    TYLER STERLING |  $ 2,161.97  |
|  | Non-Electronic |  $ 11,735.68  |
| 43803 | AFLAC           AFLAC |  $ 4,133.72  |
| 43804 | AFSCME          AFSCME |  $ 519.60  |
| 43805 | CHILD SUPPORT   CHILD SUPPORT ENFORCEMEN |  $ 281.66  |
| 43806 | CHILD SUPPORT-S OFFICE OF CHILD SUPPORT |  $ 486.00  |
| 43807 | COLONIAL        COLONIAL LIFE & ACCIDENT |  $ 2,309.27  |
| 43808 | EBMS/FLEX FEES  EBMS |  $ 849.83  |
| 43809 | EBMS/HEALTH INS EBMS/HEALTH INSURANCE |  $ 116,684.12  |
| 43810 | JEFFERSON PILOT JEFFERSON PILOT FINANCIA |  $ 572.29  |
| 43811 | NEW YORK LIFE   NEW YORK LIFE |  $ 2,103.04  |
| 43812 | PEBSCO          NATIONWIDE RETIREMENT SO |  $ 4,141.00  |
| 43813 | UNION/DEPUTIES  MONTANA TEAMSTERS/LOCAL |  $ 2,294.00  |
| 43814 | WAGE GARN/WILMS WILLIAMS INVESTIGATIONS |  $ 716.20  |
|  | Deductions |  $ 135,090.73  |
|  | Electronic |  $ 526,184.55  |
|  | Non-Electronic |  $ 146,826.41  |
|  | Total |  $ 673,010.96  |

**TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: 685,308.63**

 1000 GENERAL

    101000 CASH/CASH EQUIVALENTS                            $107,993.87

 2110 ROAD FUND

    101000 CASH/CASH EQUIVALENTS                             $36,414.38

 2140 NOXIOUS WEED

    101000 CASH/CASH EQUIVALENTS                                $271.33

 2160 COUNTY FAIR FUND

    101000 CASH/CASH EQUIVALENTS                                $416.72

 2170 AIRPORT

    101000 CASH/CASH EQUIVALENTS                              $1,400.07

 2220 LIBRARY

    101000 CASH/CASH EQUIVALENTS                              $4,216.02

 2280 SENIOR CITIZENS

    101000 CASH/CASH EQUIVALENTS                              $8,051.07

 2290 EXTENSION SERVICE

    101000 CASH/CASH EQUIVALENTS                              $6,728.61

 2300 PUBLIC SAFETY

    101000 CASH/CASH EQUIVALENTS                             $29,973.57

 2360 ROOSEVELT CO MUSEUM

    101000 CASH/CASH EQUIVALENTS                                $616.94

 2390 DRUG FORFEITURE & SEIZURE

    101000 CASH/CASH EQUIVALENTS                                $460.58

 2460 MCCABE SPECIAL

    101000 CASH/CASH EQUIVALENTS                                 $17.26

 2795 COMMUNITY OF BROCKTON

    101000 CASH/CASH EQUIVALENTS                                $327.97

 2821 GAS TAX-SPECIAL

    101000 CASH/CASH EQUIVALENTS                                $800.00

 2850 911 EMERGENCY

    101000 CASH/CASH EQUIVALENTS                              $3,000.00

 2979 CFDC-BIOTERRORISM GRANT

    101000 CASH/CASH EQUIVALENTS                                $201.30

 5210 WATER OPERAT-BROCKTON

    101000 CASH/CASH EQUIVALENTS                                 $94.59

 5310 SEWER OPERAT-BROCKTON

    101000 CASH/CASH EQUIVALENTS                                $400.31

 5410 SOLID WASTE OPER-BROCKTON

    101000 CASH/CASH EQUIVALENTS                              $2,409.16

 7200 RURAL FIRE DISTRICT 64

    101000 CASH/CASH EQUIVALENTS                              $1,088.01

 7380 WOLF POINT TV

    101000 CASH/CASH EQUIVALENTS                                $884.22

 7385 POPLAR TV

    101000 CASH/CASH EQUIVALENTS                                 $58.07

 7920 REFUNDS

    101000 CASH/CASH EQUIVALENTS                              $2,215.65

                                                Total:      $208,039.70

**TOTAL CLAIMS AND PAYROLL FOR MARCH, 2020: $893,348.33**

**ABATEMENTS APPROVED:**

**FEES RECEIVED:** The following fees for the month of March were received from various offices:

Clerk and Recorder $4,618.25

JP Wolf Point $1,115.00

JP Culbertson $5,070.00

Clerk of District Court $16,781.07

 Sheriff $

**INVESTMENT INTEREST:**  County Treasurer Betty Romo reported the County had received investment interest for the month of March from the following:

 Opportunity Bank checking Interest $

 Opportunity Bank Savings Interest $

 Opportunity Bank STIP Interest $

. Opportunity Bank Money Market $290.42

 First Community Bank interest Wolf Point $641.25

 Independence Bank Savings Interest $94.93

**DEPOSITS:** The following listed checks were deposited with the County Treasurer

$64,833.74- Oil Royalties from Kraken to General Fund

$129,987.95- Oil Royalties from Kraken to General Fund

$12,052.04- Oil Royalties from Oasis to General Fund

$494.51- Oil Royalties from Poplar to General Fund

$8,565.82- FY20 County Fuel Tax to Gasoline Tax Fund

$101.88- FY 20 County Fuel Tax to Road Fund

$193.29- Oil Royalties from Foundation to General Fund

$1,312.79- Oil Royalties from EOG to General Fund

$635.94- Oil Royalties from White Rock to General Fund

$435.27- Interest on CUSIP# 61765QL64 to General Fund

$1.00- Lease from Shuetze Foundation to Airport Fund

$33.03- Oil Royalties from Slawson Exploration to General Fund

$400.00- Rent for Towers from Montana Highway Patrol to General Fund

$857.12- Oil Royalties from Citation to General Fund

$558.12- Oil Royalties from Equinor to General Fund

$531.49- Oil Royalties from Darrah to General Fund

$157,148.69- Fourth Quarter Oil and Gas Severance Tax to General Fund

$106,551.46- Fourth Quarter Oil and Gas Severance Tax to Road Fund

$19,426.51- Fourth Quarter Oil and Gas Severance Tax to Bridge Fund

$10,301.94- Fourth Quarter Oil and Gas Severance Tax to Noxious Weed Fund

$11,126.09- Fourth Quarter Oil and Gas Severance Tax to County Fair Fund

$3,738.13- Fourth Quarter Oil and Gas Severance Tax to Airport Fund

$14,658.18- Fourth Quarter Oil and Gas Severance Tax to Comprehensive Insurance Fund

$23,871.06- Fourth Quarter Oil and Gas Severance Tax to Library Fund

$19,720.85- Fourth Quarter Oil and Gas Severance Tax to Senior Citizen Fund

$8,064.95- Fourth Quarter Oil and Gas Severance Tax to Extension Service Fund

$146,670.16- Fourth Quarter Oil and Gas Severance Tax to Public Safety Fund

$1,648.31- Fourth Quarter Oil and Gas Severance Tax to Roosevelt County Museum Fund

$28,433.35- Fourth Quarter Oil and Gas Severance Tax to Rural Fire District 64 Fund

$15,629.51- Fourth Quarter Oil and Gas Severance Tax to Hospital 1 & 9 Fund

$20,603.87- Fourth Quarter Oil and Gas Severance Tax to Hospital 17, 64 & 65 Fund

$20,015.19- Fourth Quarter Oil and Gas Severance Tax to Hospital 3 & 45 Fund

$154,627.11- Fourth Quarter Oil and Gas Severance Tax to Elementary Retirement Fund

$114,763.52- Fourth Quarter Oil and Gas Severance Tax to High School Retirement Fund

$42,666.49- Fourth Quarter Oil and Gas Severance Tax to Transportation Elementary/ High School Fund

$1,249.18- Reimbursement from City of Wolf Point for JP Secretary to General Fund

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Presiding Officer**

**BOARD OF COUNTY COMMISSIONERS**

**ROOSEVELT COUNTY, MONTANA**

**ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **COUNTY CLERK AND CLERK OF THE BOARD**

 **OF COUNTY COMMISSIONERS**