JOURNAL NO. 33

**ROOSEVELT COUNTY MONTANA**

**ROOSEVELT COUNTY COMMISSIONER’S PROCEDURES FOR FEBRUARY, 2020**

**February 18, 2020**

**Regular Public Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Frank A. Piocos and Donna K. Reum (taking notes) from the County Attorney’s Office; James Walling, Northern Plains Independent; Ken Norgaard, Road Foreman; Jeff Wozniak, Dispatch/911 Center; Bill Juve.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

**Conflict of Interest**: None

**Minutes:**

**Minutes for Regular Public Meeting of January 28, 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Regular Public Meeting of January 28, 2020, seconded by Commissioner Nygaard. Passed

**Minutes for the Month of January 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Month of January 2020, seconded by Commissioner Nygaard. Passed

**Public Comment:** None

**Administrative Issues:**  
**Request to Purchase a New Mass Callout/ Reverse 911 System Code Red, Dispatch**

A motion was made by Commissioner Macdonald to approve Dispatch request to purchase a new Mass Callout/Reverse 911 system Code Red with an annual fee of $3,500.00, seconded by Commissioner Nygaard. Passed

This purchase was approved by the 911 Board.

**Approval of Lease Contract Between MTDOJ/MVD and County**

A motion was made by Commissioner Macdonald to approve the lease contract between Montana Department of Justice/Motor Vehicle Division and the County, seconded by Commissioner Nygaard. Passed

**Prepare a Resolution for Junk Vehicle Program**

A motion was made by Commissioner Nygaard to prepare a Resolution for a Junk Vehicle Program, seconded by Commissioner Macdonald. Passed

**Discussion on Getting a Quote on a Program to Check and Scan all E-mails for Spam for all County Computers**

A motion was made by Commissioner Macdonald to get together with Cole Hanks, County IT Department to get a quote on a program to check and scan all e-mails for spam for all county computers, seconded by Commissioner Nygaard. Passed

**Discussion on Getting a Quote from State Workers Compensation for Workman’s Comp Insurance for July 1, 2020**

A motion was made by Commissioner Macdonald to get a quote from State Workers Compensation for Workers Comp Insurance for July 1, 2020, seconded by Commissioner Nygaard. Passed

**Discussion on the Cell Tower by Culbertson, Roosevelt County**

There is no information at this time. Tabled

**Request for Qualifications on Growth Policy**

A motion was made by Commissioner Macdonald to request for qualifications on Growth Policy, seconded by Commissioner Nygaard. Passed

**Discussion:**

RFQ will be publish on March 5th and 12th. Close on March 16,2020 at 5:00 o’clock P.M. Will open bids on March 17, 2020 at or after regular meeting.

**Claims:**

**Claims for February 06, 2020 in the amount of $201,594.12**

A motion was made by Commissioner Macdonald to approve the claims for February 06, 2020 in the amount of $201,594.12, seconded by Commissioner Nygaard. Passed

**New Hire:**

**Cindy Welch, Aging**

A motion was made by Commissioner Nygaard to approve Aging Department new hire Cindy Welch, seconded by Commissioner Macdonald. Passed

**Pay Raises:**

**Annual Pay Raise for Dispatch Employee Rachael Parker**

A motion was made by Commissioner Macdonald to approve annual pay raise for Dispatch employee Rachael Parker, seconded by Commissioner Nygaard. Passed

**Annual Pay Raise for Attorney’s Office Employee Christa Wagner**

A motion was made by Commissioner Nygaard to approve annual pay raise for Attorney’s Office employee Christa Wagner, seconded by Commissioner Macdonald. Passed

**Annual Pay Raise for Detention Center Employee Tyler Sterling**

A motion was made by Commissioner Macdonald to approve annual pay raise for Detention Center employee Tyler Sterling, seconded by Commissioner Nygaard. Passed

**Additional Administrative Issues:**

**Request for Qualifications for General Engineering Services and Planning for next Five Years**

A motion was made by Commissioner Nygaard to request for qualifications for General Engineering Services and Planning for next five (5) years, seconded by Commissioner Macdonald. Passed

**Discussion:**

RFQ will be publish on March 5th and 12th. Close on March 16,2020 at 5:00 o’clock P.M. Will open bids on March 17, 2020 at or after regular meeting.

**New Business:** None

**Unfinished Business**: None

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 11:26 A.M.

**WARRANTS: PAYROLL AND CLAIMS:** The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

|  |  |  |
| --- | --- | --- |
| Check # | payee/name | Check $ |
| -69983 | GARY MACDONALD | $ 3,288.25 |
| -69982 | DUANE NYGAARD | $ 3,839.63 |
| -69981 | GORDON OELKERS | $ 4,596.81 |
| -69980 | LAURIE EVANS | $ 2,929.92 |
| -69979 | ERIKA FYFE | $ 2,385.47 |
| -69978 | JERI TOAVS | $ 3,297.72 |
| -69977 | JERRI GRIMSRUD | $ 1,871.35 |
| -69976 | TRACI HARADA | $ 2,738.04 |
| -69975 | PENNY HENDRICKSON | $ 2,838.04 |
| -69974 | PEGGY PURVIS | $ 2,452.21 |
| -69973 | SHELLEY ARNDT | $ 2,337.81 |
| -69972 | DAVID BLOCK | $ 3,150.33 |
| -69971 | BRITTANY DEAVILA | $ 2,123.69 |
| -69970 | JENNA PRESSER | $ 3,150.42 |
| -69969 | BETTY ROMO | $ 2,595.48 |
| -69968 | LIARA BRAATEN | $ 2,332.98 |
| -69967 | CHERYL HANSEN | $ 3,693.99 |
| -69966 | TRACY JUVE-MIRANDA | $ 3,489.18 |
| -69965 | LINDSEY NYGAARD | $ 2,433.19 |
| -69964 | JAN PANKRATZ | $ 2,849.79 |
| -69963 | AUSTIN KNUDSEN | $ 5,930.83 |
| -69962 | FRANK PIOCOS | $ 4,941.89 |
| -69961 | DONNA REUM | $ 3,365.18 |
| -69960 | CHRISTA WAGNER | $ 2,436.44 |
| -69959 | BRENDA ABRAHAM | $ 2,116.35 |
| -69958 | ALEXANDRIA BOSTICK | $ 2,060.83 |
| -69957 | COLE HANKS | $ 3,363.68 |
| -69956 | CRAIG KARGE | $ 3,064.00 |
| -69955 | CHRISTINE KILSDONK | $ 9.69 |
| -69954 | LINDSEY MCNABB | $ 3,255.76 |
| -69953 | CLAYTON VINE | $ 3,358.71 |
| -69952 | DANNON GIBBY | $ 875.65 |
| -69951 | SIBLEY JANKOVIAK | $ 882.88 |
| -69950 | MICHELLE BARSNESS | $ 2,340.57 |
| -69949 | FRANCES HAYES | $ 3,657.58 |
| -69948 | RHONDA MASON | $ 1,240.30 |
| -69947 | TARRAH POITRA | $ 2,941.13 |
| -69946 | PATRICIA PRESSER | $ 4,556.21 |
| -69945 | KARLA THOMPSON | $ 3,756.68 |
| -69944 | DARLA ZIMMERMAN | $ 2,352.76 |
| -69943 | ARTHUR ALLEN | $ 2,583.39 |
| -69942 | MICHELLE ISLE | $ 3,214.36 |
| -69941 | JEFF ADKINS | $ 3,481.77 |
| -69940 | GRANT BOYSUN | $ 3,114.72 |
| -69939 | NUFRY BOYSUN | $ 3,231.99 |
| -69938 | HARDY BRAATEN | $ 1,585.64 |
| -69937 | DAVID COMBS | $ 3,388.19 |
| -69936 | SCOTT DOORNEK | $ 3,144.65 |
| -69935 | ALAN ENGELKE | $ 848.77 |
| -69934 | JACOB GIBBY | $ 2,885.83 |
| -69933 | REX JENSEN | $ 2,022.58 |
| -69932 | EDWARD KALAL | $ 3,974.13 |
| -69931 | DEREK MCNABB | $ 3,565.96 |
| -69930 | KENNETH NORGAARD | $ 3,177.26 |
| -69929 | JARED POLAND | $ 2,636.50 |
| -69928 | ELDON PORRAS JR | $ 2,998.77 |
| -69927 | WILLIAM PETERSEN | $ 3,023.29 |
| -69926 | ANGELA MILLER | $ 1,550.58 |
| -69925 | LEONA COLVIN | $ 511.82 |
| -69924 | SHEILA DUNN | $ 2,186.76 |
| -69923 | SHERI HARVEY | $ 1,064.84 |
| -69922 | JANET LIVINGSTON | $ 2,093.19 |
| -69921 | PATRICIA SILVA PRONTO | $ 2,297.41 |
| -69920 | JULIE BACH | $ 2,397.96 |
| -69919 | PAMELA CLARK | $ 2,483.64 |
| -69918 | ANNE HELLER | $ 2,263.55 |
| -69917 | VIRGINIA MCGINNIS | $ 675.51 |
| -69916 | ALYSSA PAUTSCH | $ 1,930.50 |
| -69915 | CAROL RASMUSSEN | $ 2,146.38 |
| -69914 | CYNTHIA WELCH | $ 379.95 |
| -69913 | JUDITH HEUPEL | $ 2,621.17 |
| -69912 | JASON BAKER | $ 4,118.16 |
| -69911 | DAVE BETS HIS MEDICINE | $ 4,013.48 |
| -69910 | TINA BETS HIS MEDICINE | $ 2,483.16 |
| -69909 | LOWELL BOYD JR | $ 3,409.10 |
| -69908 | ORIN CANTRELL | $ 3,579.56 |
| -69907 | TONETTA CANTRELL | $ 2,081.70 |
| -69906 | MICHAEL ELLERTON | $ 4,354.44 |
| -69905 | JASON FREDERICK | $ 4,327.14 |
| -69904 | DEVON HUGHES-MUNDEN | $ 3,522.52 |
| -69903 | PILAR KUNZ | $ 3,860.49 |
| -69902 | TIMOTHY LINGLE | $ 4,693.22 |
| -69901 | PATRICK O'CONNOR | $ 4,196.80 |
| -69900 | DAMON SADLER | $ 3,363.48 |
| -69899 | MARY SIMONS | $ 2,428.30 |
| -69898 | JARED STANDING | $ 3,699.70 |
| -69897 | JOHN SUMMERS | $ 4,946.87 |
| -69896 | RYAN VAN KERKHOVE | $ 4,329.62 |
| -69895 | DHAREEN VILLALUZ | $ 3,738.55 |
| -69894 | LESLIE ATCHICO | $ 1,936.60 |
| -69893 | GAYDELLA BRUNELLE | $ 2,531.24 |
| -69892 | JESSE DELISLE | $ 2,283.53 |
| -69891 | CATHERINE DICKEY | $ 2,688.88 |
| -69890 | CARLOS GARCIA | $ 2,458.75 |
| -69889 | TIFFANY GREY BEAR | $ 1,944.10 |
| -69888 | LEANN MAROTTEK | $ 2,144.41 |
| -69887 | RACHAEL PARKER | $ 3,002.46 |
| -69886 | BRANDY SUTTON | $ 2,498.34 |
| -69885 | JESSICA WALKER | $ 2,662.62 |
| -69884 | JEFFREY WOZNIAK | $ 3,328.05 |
| -69883 | ELISE AKERS | $ 2,139.64 |
| -69882 | JOHN BENAVENTE | $ 2,323.01 |
| -69881 | TROY BLOUNT | $ 2,879.48 |
| -69880 | DEBRA COLLINS | $ 2,996.27 |
| -69879 | AURA DELISLE | $ 2,510.93 |
| -69878 | DENISE DREW | $ 2,856.14 |
| -69877 | LAKOTA FLYING HORSE | $ 2,444.45 |
| -69876 | GERALD JACKSON JR | $ 3,049.34 |
| -69875 | MORTY MANNING | $ 2,192.10 |
| -69874 | RICHARD MCDONALD | $ 2,436.59 |
| -69873 | JOSHUA MILLER | $ 2,354.99 |
| -69872 | TRISTAN RANDALL | $ 2,564.02 |
| -69871 | DIGMIE TINGLIN | $ 2,462.50 |
| -69870 | SAMUEL BOYD | $ 729.36 |
| -69869 | LYLE LAMBERT | $ 145.50 |
|  | Electronic | $ 317,092.07 |
| -69868 | D-SHRF          PUBLIC EMPLOYEES RETIREM | $ 31,704.23 |
| -69867 | FIT             IRS/FEDERAL DEPOSIT | $ 113,169.26 |
| -69866 | P.E.R.S.        PUBLIC EMPLOYEES RETIREM | $ 58,887.39 |
| -69865 | SIT             STATE TREASURER | $ 20,906.00 |
| -69864 | HSA             WESTERN BANK | $ 2,230.95 |
|  | Deductions | $ 226,897.83 |
| 43757 | ANDREA HAYES | $ 3,323.18 |
| 43758 | MIRACLE SPOTTED WOLF | $ 2,674.24 |
| 43759 | GLORIA GIESE | $ 1,233.45 |
| 43760 | KEELIA BROCK | $ 2,123.18 |
| 43761 | MELVIN CLARK | $ 3,251.38 |
| 43762 | TYLER STERLING | $ 2,369.19 |
|  | Non- Electronic | $ 14,974.62 |
| 43763 | AFLAC           AFLAC | $ 4,334.00 |
| 43764 | AFSCME          AFSCME | $ 519.60 |
| 43765 | CHILD SUPPORT   CHILD SUPPORT ENFORCEMEN | $ 281.66 |
| 43766 | CHILD SUPPORT-S OFFICE OF CHILD SUPPORT | $ 486.00 |
| 43767 | COLONIAL        COLONIAL LIFE & ACCIDENT | $ 2,368.02 |
| 43768 | EBMS/FLEX FEES  EBMS | $ 1,021.50 |
| 43769 | EBMS/HEALTH INS EBMS/HEALTH INSURANCE | $ 117,796.69 |
| 43770 | JEFFERSON PILOT JEFFERSON PILOT FINANCIA | $ 582.32 |
| 43771 | NEW YORK LIFE   NEW YORK LIFE | $ 2,103.04 |
| 43772 | PEBSCO          NATIONWIDE RETIREMENT SO | $ 4,141.00 |
| 43773 | STUDENT LOAN-US US DEPARTMENT OF EDUCATI | $ 691.38 |
| 43774 | UNION/DEPUTIES  MONTANA TEAMSTERS/LOCAL | $ 2,291.00 |
| 43775 | WAGE GARN/WILMS WILLIAMS INVESTIGATIONS | $ 758.57 |
|  | Deductions | $ 137,374.78 |
|  | Electronic | $ 543,989.90 |
|  | Non-Electronic | $ 152,349.40 |
|  | Total | $ 696,339.30 |

**TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: $708,973.73**

  1000 GENERAL

   101000 CASH/CASH EQUIVALENTS                             $78,365.13

2110 ROAD FUND

   101000 CASH/CASH EQUIVALENTS                            $102,797.26

2140 NOXIOUS WEED

   101000 CASH/CASH EQUIVALENTS                             $21,205.37

2160 COUNTY FAIR FUND

   101000 CASH/CASH EQUIVALENTS                              $1,218.56

2190 COMPREHENSIVE INSURANCE

   101000 CASH/CASH EQUIVALENTS                              $3,092.00

2200 MOSQUITO CONTROL

   101000 CASH/CASH EQUIVALENTS                              $1,500.00

2220 LIBRARY

   101000 CASH/CASH EQUIVALENTS                              $6,584.93

2280 SENIOR CITIZENS

   101000 CASH/CASH EQUIVALENTS                              $8,081.35

2290 EXTENSION SERVICE

   101000 CASH/CASH EQUIVALENTS                              $6,676.36

2300 PUBLIC SAFETY

   101000 CASH/CASH EQUIVALENTS                             $36,867.48

2360 ROOSEVELT CO MUSEUM

   101000 CASH/CASH EQUIVALENTS                                $613.13

2460 MCCABE SPECIAL

   101000 CASH/CASH EQUIVALENTS                                 $17.26

2795 COMMUNITY OF BROCKTON

   101000 CASH/CASH EQUIVALENTS                                $383.26

2800 ALCOHOL & DRUG ABUSE

   101000 CASH/CASH EQUIVALENTS                              $5,686.00

2850 911 EMERGENCY

   101000 CASH/CASH EQUIVALENTS                             $28,461.56

2979 CFDC-BIOTERRORISM GRANT

   101000 CASH/CASH EQUIVALENTS                                $226.43

4030 PUBLIC SAFETY CAPITAL IMPROVEMENT

   101000 CASH/CASH EQUIVALENTS                              $5,157.50

5210 WATER OPERAT-BROCKTON

   101000 CASH/CASH EQUIVALENTS                                $422.46

5310 SEWER OPERAT-BROCKTON

   101000 CASH/CASH EQUIVALENTS                                $333.78

5410 SOLID WASTE OPER-BROCKTON

   101000 CASH/CASH EQUIVALENTS                              $4,910.88

7200 RURAL FIRE DISTRICT 64

   101000 CASH/CASH EQUIVALENTS                             $20,312.30

7380 WOLF POINT TV

   101000 CASH/CASH EQUIVALENTS                                $725.24

7385 POPLAR TV

   101000 CASH/CASH EQUIVALENTS                                $349.55

                                               Total:      $333,987.79

**TOTAL CLAIMS AND PAYROLL FOR JANUARY, 2020: $1,042,961.52**

**ABATEMENTS APPROVED: 5607-5609**

**FEES RECEIVED:** The following fees for the month of January were received from various offices:

Clerk and Recorder $5,533.00

JP Wolf Point $840.00

JP Culbertson $8,082.00

Clerk of District Court $6,420.22

Sheriff $880.00

**INVESTMENT INTEREST:**  County Treasurer Betty Romo reported the County had received investment interest for the month of January from the following:

Opportunity Bank checking Interest $677.51

Opportunity Bank Savings Interest $

Opportunity Bank STIP Interest $29,730.73

. Opportunity Bank Money Market $

First Community Bank interest Wolf Point $680.00

Independence Bank Savings Interest $

**DEPOSITS:** The following listed checks were deposited with the County Treasurer

$264,140.12- Oil Royalties from Kraken Oil to General Fund

$631.37- Oil Royalties from Poplar Resource to General Fund

$2,898.63- Interest on CUSIP # 140420TX8 to General Fund

$18,374.65- Oil Royalties from Oasis to General Fund

$564.11- Oil Royalties from Foundation to General Fund

$8,565.82- FY 20 County Fuel Tax to Gasoline Tax Fund

$101.88- FY 20 County Fuel Tax to Road Fund

$1,813.67- Oil Royalties from EOG to General Fund

$1,298.98- Oil Royalties from White Rock to General Fund

$5,143.00- Income Tax Return Mineral Royalty from State of Montana to General Fund

$53.88- Oil Royalties from Slawson Exploration to General Fund

$678.23- Oil Royalties from Citation to General Fund

$644.46- Oil Royalties from Darrah to General Fund

$2,091.80- Oil Royalties from Equinor to General Fund

$1,249.18- Reimbursement from City of Wolf Point for JP Secretary to General Fund

$400.00- Tower Rent from Highway Patrol to General Fund

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**Presiding Officer**

**BOARD OF COUNTY COMMISSIONERS**

**ROOSEVELT COUNTY, MONTANA**

**ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**COUNTY CLERK AND CLERK OF THE BOARD**

**OF COUNTY COMMISSIONERS**