JOURNAL NO. 33

**ROOSEVELT COUNTY MONTANA**

**ROOSEVELT COUNTY COMMISSIONER’S PROCEDURES FOR FEBRUARY, 2020**

**February 18, 2020**

**Regular Public Meeting**

**Present:** Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Frank A. Piocos and Donna K. Reum (taking notes) from the County Attorney’s Office; James Walling, Northern Plains Independent; Ken Norgaard, Road Foreman; Jeff Wozniak, Dispatch/911 Center; Bill Juve.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

**Conflict of Interest**: None

**Minutes:**

**Minutes for Regular Public Meeting of January 28, 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Regular Public Meeting of January 28, 2020, seconded by Commissioner Nygaard. Passed

**Minutes for the Month of January 2020**

A motion was made by Commissioner Macdonald to approve the minutes for the Month of January 2020, seconded by Commissioner Nygaard. Passed

**Public Comment:** None

**Administrative Issues:**
**Request to Purchase a New Mass Callout/ Reverse 911 System Code Red, Dispatch**

A motion was made by Commissioner Macdonald to approve Dispatch request to purchase a new Mass Callout/Reverse 911 system Code Red with an annual fee of $3,500.00, seconded by Commissioner Nygaard. Passed

This purchase was approved by the 911 Board.

**Approval of Lease Contract Between MTDOJ/MVD and County**

A motion was made by Commissioner Macdonald to approve the lease contract between Montana Department of Justice/Motor Vehicle Division and the County, seconded by Commissioner Nygaard. Passed

**Prepare a Resolution for Junk Vehicle Program**

A motion was made by Commissioner Nygaard to prepare a Resolution for a Junk Vehicle Program, seconded by Commissioner Macdonald. Passed

**Discussion on Getting a Quote on a Program to Check and Scan all E-mails for Spam for all County Computers**

A motion was made by Commissioner Macdonald to get together with Cole Hanks, County IT Department to get a quote on a program to check and scan all e-mails for spam for all county computers, seconded by Commissioner Nygaard. Passed

**Discussion on Getting a Quote from State Workers Compensation for Workman’s Comp Insurance for July 1, 2020**

A motion was made by Commissioner Macdonald to get a quote from State Workers Compensation for Workers Comp Insurance for July 1, 2020, seconded by Commissioner Nygaard. Passed

**Discussion on the Cell Tower by Culbertson, Roosevelt County**

There is no information at this time. Tabled

**Request for Qualifications on Growth Policy**

A motion was made by Commissioner Macdonald to request for qualifications on Growth Policy, seconded by Commissioner Nygaard. Passed

**Discussion:**

RFQ will be publish on March 5th and 12th. Close on March 16,2020 at 5:00 o’clock P.M. Will open bids on March 17, 2020 at or after regular meeting.

**Claims:**

**Claims for February 06, 2020 in the amount of $201,594.12**

A motion was made by Commissioner Macdonald to approve the claims for February 06, 2020 in the amount of $201,594.12, seconded by Commissioner Nygaard. Passed

**New Hire:**

**Cindy Welch, Aging**

A motion was made by Commissioner Nygaard to approve Aging Department new hire Cindy Welch, seconded by Commissioner Macdonald. Passed

**Pay Raises:**

**Annual Pay Raise for Dispatch Employee Rachael Parker**

A motion was made by Commissioner Macdonald to approve annual pay raise for Dispatch employee Rachael Parker, seconded by Commissioner Nygaard. Passed

**Annual Pay Raise for Attorney’s Office Employee Christa Wagner**

A motion was made by Commissioner Nygaard to approve annual pay raise for Attorney’s Office employee Christa Wagner, seconded by Commissioner Macdonald. Passed

**Annual Pay Raise for Detention Center Employee Tyler Sterling**

A motion was made by Commissioner Macdonald to approve annual pay raise for Detention Center employee Tyler Sterling, seconded by Commissioner Nygaard. Passed

**Additional Administrative Issues:**

**Request for Qualifications for General Engineering Services and Planning for next Five Years**

A motion was made by Commissioner Nygaard to request for qualifications for General Engineering Services and Planning for next five (5) years, seconded by Commissioner Macdonald. Passed

**Discussion:**

RFQ will be publish on March 5th and 12th. Close on March 16,2020 at 5:00 o’clock P.M. Will open bids on March 17, 2020 at or after regular meeting.

**New Business:** None

**Unfinished Business**: None

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 11:26 A.M.

**WARRANTS: PAYROLL AND CLAIMS:** The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

|  |  |  |
| --- | --- | --- |
| Check # | payee/name |  Check $  |
| -69983 |     GARY MACDONALD |  $ 3,288.25  |
| -69982 |    DUANE NYGAARD |  $ 3,839.63  |
| -69981 |    GORDON OELKERS |  $ 4,596.81  |
| -69980 |    LAURIE EVANS |  $ 2,929.92  |
| -69979 |    ERIKA FYFE |  $ 2,385.47  |
| -69978 |     JERI TOAVS |  $ 3,297.72  |
| -69977 |    JERRI GRIMSRUD |  $ 1,871.35  |
| -69976 |     TRACI HARADA |  $ 2,738.04  |
| -69975 |    PENNY HENDRICKSON |  $ 2,838.04  |
| -69974 |    PEGGY PURVIS |  $ 2,452.21  |
| -69973 |    SHELLEY ARNDT |  $ 2,337.81  |
| -69972 |    DAVID BLOCK |  $ 3,150.33  |
| -69971 |    BRITTANY DEAVILA |  $ 2,123.69  |
| -69970 |    JENNA PRESSER |  $ 3,150.42  |
| -69969 |    BETTY ROMO |  $ 2,595.48  |
| -69968 |    LIARA BRAATEN |  $ 2,332.98  |
| -69967 |     CHERYL HANSEN |  $ 3,693.99  |
| -69966 |    TRACY JUVE-MIRANDA |  $ 3,489.18  |
| -69965 |    LINDSEY NYGAARD |  $ 2,433.19  |
| -69964 |    JAN PANKRATZ |  $ 2,849.79  |
| -69963 |    AUSTIN KNUDSEN |  $ 5,930.83  |
| -69962 |    FRANK PIOCOS |  $ 4,941.89  |
| -69961 |     DONNA REUM |  $ 3,365.18  |
| -69960 |    CHRISTA WAGNER |  $ 2,436.44  |
| -69959 |     BRENDA ABRAHAM |  $ 2,116.35  |
| -69958 |    ALEXANDRIA BOSTICK |  $ 2,060.83  |
| -69957 |    COLE HANKS |  $ 3,363.68  |
| -69956 |    CRAIG KARGE |  $ 3,064.00  |
| -69955 |    CHRISTINE KILSDONK |  $ 9.69  |
| -69954 |    LINDSEY MCNABB |  $ 3,255.76  |
| -69953 |     CLAYTON VINE |  $ 3,358.71  |
| -69952 |    DANNON GIBBY |  $ 875.65  |
| -69951 |    SIBLEY JANKOVIAK |  $ 882.88  |
| -69950 |    MICHELLE BARSNESS |  $ 2,340.57  |
| -69949 |    FRANCES HAYES |  $ 3,657.58  |
| -69948 |    RHONDA MASON |  $ 1,240.30  |
| -69947 |    TARRAH POITRA |  $ 2,941.13  |
| -69946 |    PATRICIA PRESSER |  $ 4,556.21  |
| -69945 |    KARLA THOMPSON |  $ 3,756.68  |
| -69944 |    DARLA ZIMMERMAN |  $ 2,352.76  |
| -69943 |    ARTHUR ALLEN |  $ 2,583.39  |
| -69942 |    MICHELLE ISLE |  $ 3,214.36  |
| -69941 |    JEFF ADKINS |  $ 3,481.77  |
| -69940 |    GRANT BOYSUN |  $ 3,114.72  |
| -69939 |    NUFRY BOYSUN |  $ 3,231.99  |
| -69938 |    HARDY BRAATEN |  $ 1,585.64  |
| -69937 |    DAVID COMBS |  $ 3,388.19  |
| -69936 |    SCOTT DOORNEK |  $ 3,144.65  |
| -69935 |    ALAN ENGELKE |  $ 848.77  |
| -69934 |    JACOB GIBBY |  $ 2,885.83  |
| -69933 |    REX JENSEN |  $ 2,022.58  |
| -69932 |    EDWARD KALAL |  $ 3,974.13  |
| -69931 |    DEREK MCNABB |  $ 3,565.96  |
| -69930 |    KENNETH NORGAARD |  $ 3,177.26  |
| -69929 |    JARED POLAND |  $ 2,636.50  |
| -69928 |    ELDON PORRAS JR |  $ 2,998.77  |
| -69927 |    WILLIAM PETERSEN |  $ 3,023.29  |
| -69926 |    ANGELA MILLER |  $ 1,550.58  |
| -69925 |    LEONA COLVIN |  $ 511.82  |
| -69924 |    SHEILA DUNN |  $ 2,186.76  |
| -69923 |    SHERI HARVEY |  $ 1,064.84  |
| -69922 |    JANET LIVINGSTON |  $ 2,093.19  |
| -69921 |    PATRICIA SILVA PRONTO |  $ 2,297.41  |
| -69920 |    JULIE BACH |  $ 2,397.96  |
| -69919 |    PAMELA CLARK |  $ 2,483.64  |
| -69918 |    ANNE HELLER |  $ 2,263.55  |
| -69917 |    VIRGINIA MCGINNIS |  $ 675.51  |
| -69916 |    ALYSSA PAUTSCH |  $ 1,930.50  |
| -69915 |    CAROL RASMUSSEN |  $ 2,146.38  |
| -69914 |    CYNTHIA WELCH |  $ 379.95  |
| -69913 |    JUDITH HEUPEL |  $ 2,621.17  |
| -69912 |    JASON BAKER |  $ 4,118.16  |
| -69911 |    DAVE BETS HIS MEDICINE |  $ 4,013.48  |
| -69910 |     TINA BETS HIS MEDICINE |  $ 2,483.16  |
| -69909 |    LOWELL BOYD JR |  $ 3,409.10  |
| -69908 |    ORIN CANTRELL |  $ 3,579.56  |
| -69907 |    TONETTA CANTRELL |  $ 2,081.70  |
| -69906 |    MICHAEL ELLERTON |  $ 4,354.44  |
| -69905 |    JASON FREDERICK |  $ 4,327.14  |
| -69904 |    DEVON HUGHES-MUNDEN |  $ 3,522.52  |
| -69903 |    PILAR KUNZ |  $ 3,860.49  |
| -69902 |    TIMOTHY LINGLE |  $ 4,693.22  |
| -69901 |    PATRICK O'CONNOR |  $ 4,196.80  |
| -69900 |    DAMON SADLER |  $ 3,363.48  |
| -69899 |    MARY SIMONS |  $ 2,428.30  |
| -69898 |    JARED STANDING |  $ 3,699.70  |
| -69897 |    JOHN SUMMERS |  $ 4,946.87  |
| -69896 |    RYAN VAN KERKHOVE |  $ 4,329.62  |
| -69895 |    DHAREEN VILLALUZ |  $ 3,738.55  |
| -69894 |    LESLIE ATCHICO |  $ 1,936.60  |
| -69893 |    GAYDELLA BRUNELLE |  $ 2,531.24  |
| -69892 |    JESSE DELISLE |  $ 2,283.53  |
| -69891 |    CATHERINE DICKEY |  $ 2,688.88  |
| -69890 |    CARLOS GARCIA |  $ 2,458.75  |
| -69889 |    TIFFANY GREY BEAR |  $ 1,944.10  |
| -69888 |    LEANN MAROTTEK |  $ 2,144.41  |
| -69887 |    RACHAEL PARKER |  $ 3,002.46  |
| -69886 |    BRANDY SUTTON |  $ 2,498.34  |
| -69885 |    JESSICA WALKER |  $ 2,662.62  |
| -69884 |    JEFFREY WOZNIAK |  $ 3,328.05  |
| -69883 |    ELISE AKERS |  $ 2,139.64  |
| -69882 |    JOHN BENAVENTE |  $ 2,323.01  |
| -69881 |    TROY BLOUNT |  $ 2,879.48  |
| -69880 |    DEBRA COLLINS |  $ 2,996.27  |
| -69879 |    AURA DELISLE |  $ 2,510.93  |
| -69878 |    DENISE DREW |  $ 2,856.14  |
| -69877 |    LAKOTA FLYING HORSE |  $ 2,444.45  |
| -69876 |    GERALD JACKSON JR |  $ 3,049.34  |
| -69875 |    MORTY MANNING |  $ 2,192.10  |
| -69874 |    RICHARD MCDONALD |  $ 2,436.59  |
| -69873 |    JOSHUA MILLER |  $ 2,354.99  |
| -69872 |    TRISTAN RANDALL |  $ 2,564.02  |
| -69871 |    DIGMIE TINGLIN |  $ 2,462.50  |
| -69870 |    SAMUEL BOYD |  $ 729.36  |
| -69869 |    LYLE LAMBERT |  $ 145.50  |
|  | Electronic |  $ 317,092.07  |
| -69868 | D-SHRF          PUBLIC EMPLOYEES RETIREM |  $ 31,704.23  |
| -69867 | FIT             IRS/FEDERAL DEPOSIT |  $ 113,169.26  |
| -69866 | P.E.R.S.        PUBLIC EMPLOYEES RETIREM |  $ 58,887.39  |
| -69865 | SIT             STATE TREASURER |  $ 20,906.00  |
| -69864 | HSA             WESTERN BANK |  $ 2,230.95  |
|  | Deductions |  $ 226,897.83  |
| 43757 |     ANDREA HAYES |  $ 3,323.18  |
| 43758 |    MIRACLE SPOTTED WOLF |  $ 2,674.24  |
| 43759 |    GLORIA GIESE |  $ 1,233.45  |
| 43760 |    KEELIA BROCK |  $ 2,123.18  |
| 43761 |     MELVIN CLARK |  $ 3,251.38  |
| 43762 |    TYLER STERLING |  $ 2,369.19  |
|  | Non- Electronic |  $ 14,974.62  |
| 43763 | AFLAC           AFLAC |  $ 4,334.00  |
| 43764 | AFSCME          AFSCME |  $ 519.60  |
| 43765 | CHILD SUPPORT   CHILD SUPPORT ENFORCEMEN |  $ 281.66  |
| 43766 | CHILD SUPPORT-S OFFICE OF CHILD SUPPORT |  $ 486.00  |
| 43767 | COLONIAL        COLONIAL LIFE & ACCIDENT |  $ 2,368.02  |
| 43768 | EBMS/FLEX FEES  EBMS |  $ 1,021.50  |
| 43769 | EBMS/HEALTH INS EBMS/HEALTH INSURANCE |  $ 117,796.69  |
| 43770 | JEFFERSON PILOT JEFFERSON PILOT FINANCIA |  $ 582.32  |
| 43771 | NEW YORK LIFE   NEW YORK LIFE |  $ 2,103.04  |
| 43772 | PEBSCO          NATIONWIDE RETIREMENT SO |  $ 4,141.00  |
| 43773 | STUDENT LOAN-US US DEPARTMENT OF EDUCATI |  $ 691.38  |
| 43774 | UNION/DEPUTIES  MONTANA TEAMSTERS/LOCAL |  $ 2,291.00  |
| 43775 | WAGE GARN/WILMS WILLIAMS INVESTIGATIONS |  $ 758.57  |
|  | Deductions |  $ 137,374.78  |
|  | Electronic |  $ 543,989.90  |
|  | Non-Electronic |  $ 152,349.40  |
|  | Total |  $ 696,339.30  |

**TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: $708,973.73**

  1000 GENERAL

    101000 CASH/CASH EQUIVALENTS                             $78,365.13

 2110 ROAD FUND

    101000 CASH/CASH EQUIVALENTS                            $102,797.26

 2140 NOXIOUS WEED

    101000 CASH/CASH EQUIVALENTS                             $21,205.37

 2160 COUNTY FAIR FUND

    101000 CASH/CASH EQUIVALENTS                              $1,218.56

 2190 COMPREHENSIVE INSURANCE

    101000 CASH/CASH EQUIVALENTS                              $3,092.00

 2200 MOSQUITO CONTROL

    101000 CASH/CASH EQUIVALENTS                              $1,500.00

 2220 LIBRARY

    101000 CASH/CASH EQUIVALENTS                              $6,584.93

 2280 SENIOR CITIZENS

    101000 CASH/CASH EQUIVALENTS                              $8,081.35

 2290 EXTENSION SERVICE

    101000 CASH/CASH EQUIVALENTS                              $6,676.36

 2300 PUBLIC SAFETY

    101000 CASH/CASH EQUIVALENTS                             $36,867.48

 2360 ROOSEVELT CO MUSEUM

    101000 CASH/CASH EQUIVALENTS                                $613.13

 2460 MCCABE SPECIAL

    101000 CASH/CASH EQUIVALENTS                                 $17.26

 2795 COMMUNITY OF BROCKTON

    101000 CASH/CASH EQUIVALENTS                                $383.26

 2800 ALCOHOL & DRUG ABUSE

    101000 CASH/CASH EQUIVALENTS                              $5,686.00

 2850 911 EMERGENCY

    101000 CASH/CASH EQUIVALENTS                             $28,461.56

 2979 CFDC-BIOTERRORISM GRANT

    101000 CASH/CASH EQUIVALENTS                                $226.43

 4030 PUBLIC SAFETY CAPITAL IMPROVEMENT

    101000 CASH/CASH EQUIVALENTS                              $5,157.50

 5210 WATER OPERAT-BROCKTON

    101000 CASH/CASH EQUIVALENTS                                $422.46

 5310 SEWER OPERAT-BROCKTON

    101000 CASH/CASH EQUIVALENTS                                $333.78

 5410 SOLID WASTE OPER-BROCKTON

    101000 CASH/CASH EQUIVALENTS                              $4,910.88

 7200 RURAL FIRE DISTRICT 64

    101000 CASH/CASH EQUIVALENTS                             $20,312.30

 7380 WOLF POINT TV

    101000 CASH/CASH EQUIVALENTS                                $725.24

 7385 POPLAR TV

    101000 CASH/CASH EQUIVALENTS                                $349.55

                                                Total:      $333,987.79

**TOTAL CLAIMS AND PAYROLL FOR JANUARY, 2020: $1,042,961.52**

**ABATEMENTS APPROVED: 5607-5609**

**FEES RECEIVED:** The following fees for the month of January were received from various offices:

Clerk and Recorder $5,533.00

JP Wolf Point $840.00

JP Culbertson $8,082.00

Clerk of District Court $6,420.22

 Sheriff $880.00

**INVESTMENT INTEREST:**  County Treasurer Betty Romo reported the County had received investment interest for the month of January from the following:

 Opportunity Bank checking Interest $677.51

 Opportunity Bank Savings Interest $

 Opportunity Bank STIP Interest $29,730.73

. Opportunity Bank Money Market $

 First Community Bank interest Wolf Point $680.00

 Independence Bank Savings Interest $

**DEPOSITS:** The following listed checks were deposited with the County Treasurer

$264,140.12- Oil Royalties from Kraken Oil to General Fund

$631.37- Oil Royalties from Poplar Resource to General Fund

$2,898.63- Interest on CUSIP # 140420TX8 to General Fund

$18,374.65- Oil Royalties from Oasis to General Fund

$564.11- Oil Royalties from Foundation to General Fund

$8,565.82- FY 20 County Fuel Tax to Gasoline Tax Fund

$101.88- FY 20 County Fuel Tax to Road Fund

$1,813.67- Oil Royalties from EOG to General Fund

$1,298.98- Oil Royalties from White Rock to General Fund

$5,143.00- Income Tax Return Mineral Royalty from State of Montana to General Fund

$53.88- Oil Royalties from Slawson Exploration to General Fund

$678.23- Oil Royalties from Citation to General Fund

$644.46- Oil Royalties from Darrah to General Fund

$2,091.80- Oil Royalties from Equinor to General Fund

$1,249.18- Reimbursement from City of Wolf Point for JP Secretary to General Fund

$400.00- Tower Rent from Highway Patrol to General Fund

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**Presiding Officer**

**BOARD OF COUNTY COMMISSIONERS**

**ROOSEVELT COUNTY, MONTANA**

**ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **COUNTY CLERK AND CLERK OF THE BOARD**

 **OF COUNTY COMMISSIONERS**