

JOURNAL NO. 33
ROOSEVELT COUNTY MONTANA

ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR FEBRUARY 2021

February 1, 2021

Special Administrative Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Lindsey McNabb, DES Coordinator/ Administrative Assistant.

A motion was made by Commissioner Nygaard to go into special administrative session, seconded by Commissioner Macdonald. Passed

Appoint Frank Picos as County Attorney

A motion was made by Commissioner Macdonald to appoint Frank Picos as County Attorney, seconded by Commissioner Nygaard. Passed

Discussion:

Commissioner Oelkers stated Mr. Picos will finish Mr. Knudsen's term and will advertise for the deputy county attorney position.

Commissioner Nygaard moved to adjourn

Commissioner Macdonald seconded

Meeting adjourned at 11:00 A.M.

February 9, 2021

Regular Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; John Bach, Interstate Engineering; Donna K. Reum and Frank Picos, County Attorney's Office; Erika Fyfe, Clerk of Court Office; Bill Juve; James Walling, Northern Plains Independent Newspaper; Ken Norgaard, Road Foreman; Clayton Vine, GIS Coordinator (on the phone); Lindsey McNabb, DES Coordinator/ Administrative Assistant.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

Conflict of Interest: None

Minutes:

Minutes for the Regular Public Meeting of January 26, 2021

A motion was made by Commissioner Nygaard to approve the minutes for the Regular Public Meeting of January 26, 2021, seconded by Commissioner Macdonald. Passed

Minutes for the Month of January 2021

A motion was made by Commissioner Nygaard to approve the minutes for the month of January 2021, seconded by Commissioners Macdonald. Passed

Minutes for the Special Administrative Meeting of February 1, 2021

A motion was made by Commissioner Macdonald to approve the minutes for the Special Administrative Meeting of February 1, 2021, seconded by Commissioner Nygaard. Passed

Public Comment: None

Administrative Issues:

Approval of Task Order 1-3 for the County Road Shop Complex

A motion was made by Commissioner Nygaard to approve task order 1-3 for the new county road shop complex, seconded by Commissioner Macdonald. Passed

Discussion:

Mr. Bach explained the task orders. Task order one is preliminary investigation, civil engineering, surveying and base mapping. Task order two is building design services. Task order three is project bidding and construction administration. The estimate time frame to start bidding the project is the summer of 2021.

Approval to Transfer Erika Fyfe to the Attorney’s Office

A motion was made by Commissioner Macdonald to approve transferring Erika Fyfe from the Clerk of Court to the Attorney’s Office effective March 1, 2021, seconded by Commissioner Nygaard. Passed

Claims:

Claims for February 3, 2021 in the amount of \$120,919.91

A motion was made by Commissioner Macdonald to approve the claims for February 3, 2021 in the amount of \$120,919.91, seconded by Commissioner Nygaard. Passed

New Hire: None

Pay Raises:

Annual Pay Raise for Detention Center Employee Elise Akers

A motion was made by Commissioner Nygaard to approve annual raise for Detention Center employee Elise Akers from Grade 1 Range 6 to Grade 1 Range 7, seconded by Commissioner Macdonald. Passed

Annual Pay Raise for Detention Center Employee Keelia Brock

A motion was made by Commissioner Macdonald to approve annual raise for Detention Center employee Keelia Brock from Grade 1 Range 6 to Grade 1 Range 7, seconded by Commissioner Nygaard. Passed

Annual Pay Raise for Detention Center Employee Tyler Sterling

A motion was made by Commissioner Nygaard to approve annual raise for Detention Center employee Tyler Sterling from Grade 1 Range 8 to Grade 2 Range 7, seconded by Commissioner Macdonald. Passed

Annual Pay Raise for Attorney’s Office Employee Christa Wagner

A motion was made by Commissioner Nygaard to approve annual raise for Attorney’s Office employee Christa Wagner to Grade 3 Range 8, seconded by Commissioner Macdonald. Passed

Annual Pay Raise for Library Employee Patricia Silva Pronto

A motion was made by Commissioner Nygaard to approve annual raise for Library employee Patricia Silva Pronto from Grade 3 Rang 1 to Grade 3 Range 2, seconded by Commissioner Macdonald. Passed

Additional Administrative: None

New Business: None

Unfinished Business: None

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 11:14 A.M.

WARRANTS: PAYROLL AND CLAIMS: The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

Check #	payee/name	Check \$
-68610	GARY MACDONALD	\$ 3,325.31
-68609	DUANE NYGAARD	\$ 3,845.93
-68608	GORDON OELKERS	\$ 4,475.95
-68607	LAURIE EVANS	\$ 2,901.61
-68606	ERIKA FYFE	\$ 2,365.31
-68605	JERI TOAVS	\$ 3,278.52
-68604	JERRI GRIMSRUD	\$ 1,934.69
-68603	TRACI HARADA	\$ 2,741.35
-68602	PENNY HENDRICKSON	\$ 2,841.35
-68601	PEGGY PURVIS	\$ 2,524.11
-68600	SHELLEY ARNDT	\$ 2,412.45
-68599	DAVID BLOCK	\$ 3,141.48
-68598	BRITTANY DEAVILA	\$ 780.33
-68597	JENNA PRESSER	\$ 3,186.93
-68596	BETTY ROMO	\$ 2,601.77
-68595	CARLY TATTOO	\$ 1,973.12
-68594	CHERYL HANSEN	\$ 3,695.71
-68593	TRACY JUVE-MIRANDA	\$ 3,490.91
-68592	LINDSEY NYGAARD	\$ 2,866.88
-68591	JAN PANKRATZ	\$ 2,546.01
-68590	MARIA RYAN	\$ 2,472.31
-68589	FRANK PIOCOS	\$ 4,948.18
-68588	DONNA REUM	\$ 3,365.32
-68587	CHRISTA WAGNER	\$ 2,438.11

-68586	BRENDA ABRAHAM	\$	2,118.02
-68585	CAMARILLO BURSHIA	\$	2,436.38
-68584	COLE HANKS	\$	3,287.00
-68583	CRAIG KARGE	\$	3,051.16
-68582	CHRISTINE KILSDONK	\$	1,943.41
-68581	STEVEN HARADA	\$	336.93
-68580	LINDSEY MCNABB	\$	3,189.93
-68579	CLAYTON VINE	\$	3,361.96
-68578	DANNON GIBBY	\$	918.85
-68577	SIBLEY JANKOVIK	\$	927.08
-68576	MICHELLE BARSNESS	\$	2,447.34
-68575	FRANCES HAYES	\$	4,678.55
-68574	TARRAH POITRA	\$	3,339.39
-68573	PATRICIA PRESSER	\$	5,322.75
-68572	LOIS TUFTON	\$	3,118.09
-68571	DARLA ZIMMERMAN	\$	2,332.76
-68570	ARTHUR ALLEN	\$	2,467.73
-68569	JEFF ADKINS	\$	2,460.77
-68568	GRANT BOYSUN	\$	2,947.78
-68567	NUFRY BOYSUN	\$	3,091.07
-68566	DAVID COMBS	\$	3,011.65
-68565	SCOTT DOORNEK	\$	3,006.48
-68564	ALAN ENGELKE	\$	921.57
-68563	JACOB GIBBY	\$	2,836.92
-68562	REX JENSEN	\$	1,936.69
-68561	EDWARD KALAL	\$	3,575.17
-68560	RYAN LAMBERT	\$	2,771.73
-68559	DEREK MCNABB	\$	3,398.73
-68558	KENNETH NORGAARD	\$	3,183.51
-68557	JARED POLAND	\$	2,510.78
-68556	ELDON PORRAS JR	\$	2,932.24
-68555	WILLIAM PETERSEN	\$	3,029.59
-68554	ANGELA MILLER	\$	1,510.56
-68553	LEONA COLVIN	\$	512.93
-68552	SHEILA DUNN	\$	2,224.44
-68551	SHERI HARVEY	\$	1,082.80
-68550	JANET LIVINGSTON	\$	3,033.43
-68549	PATRICIA SILVA PRONTO	\$	2,339.28
-68548	MIRACLE SPOTTED WOLF	\$	2,675.14
-68547	JULIE BACH	\$	3,108.68
-68546	PAMELA CLARK	\$	2,705.33
-68545	ANNE HELLER	\$	2,398.97
-68544	VIRGINIA MCGINNIS	\$	773.92
-68543	ALYSSA PAUTSCH	\$	2,022.27
-68542	CAROL RASMUSSEN	\$	2,393.69
-68541	CYNTHIA WELCH	\$	2,308.33
-68540	JUDITH HEUPEL	\$	2,624.42
-68539	JASON BAKER	\$	3,839.22
-68538	TINA BETS HIS MEDICINE	\$	2,322.91
-68537	LOWELL BOYD JR	\$	3,068.49
-68536	TONETTA CANTRELL	\$	2,147.77
-68535	CENTENNIAL COLON	\$	3,889.05
-68534	ROBERT CORBELL	\$	4,558.18
-68533	MICHAEL ELLERTON	\$	3,528.21
-68532	JASON FREDERICK	\$	4,365.07
-68531	DEVON HUGHES-MUNDEN	\$	3,624.67
-68530	PILAR KUNZ	\$	3,220.67
-68529	TIMOTHY LINGLE	\$	3,666.47
-68528	PATRICK O'CONNOR	\$	4,633.77
-68527	DAMON SADLER	\$	3,519.20
-68526	MARY SIMONS	\$	2,454.45
-68525	JARED STANDING	\$	4,461.60
-68524	JOHN SUMMERS	\$	5,317.32
-68523	RYAN VAN KERKHOVE	\$	3,499.34
-68522	DHAREEN VILLALUZ	\$	3,877.23
-68521	JEFFREY BERGER JR	\$	2,282.75
-68520	GAYDELLA BRUNELLE	\$	3,047.11
-68519	CATHERINE DICKEY	\$	3,069.88
-68518	CARLOS GARCIA	\$	2,932.77

-68517	TIFFANY GREY BEAR	\$	2,418.71
-68516	LEANN MAROTTEK	\$	2,697.71
-68515	RACHAEL PARKER	\$	3,295.50
-68514	DREW REUM	\$	1,238.26
-68513	BRANDY SUTTON	\$	1,425.53
-68512	JESSICA WALKER	\$	2,611.26
-68511	JEFFREY WOZNIAK	\$	3,159.99
-68510	ELISE AKERS	\$	2,362.27
-68509	JOHN BENAVENTE	\$	2,444.10
-68508	TROY BLOUNT	\$	3,201.39
-68507	KEELIA BROCK	\$	2,446.74
-68506	DEBRA COLLINS	\$	3,374.38
-68505	LAKOTA FLYING HORSE	\$	2,714.02
-68504	GERALD JACKSON JR	\$	2,950.73
-68503	JAMES MAGNAN	\$	2,137.62
-68502	RICHARD MCDONALD	\$	2,566.25
-68501	TRISTAN RANDALL	\$	2,670.35
-68500	JERRETT SMIDT	\$	2,584.32
-68499	JENNIFER SMITH	\$	2,522.39
-68498	DIGMIE TINGLIN	\$	2,704.14
-68497	SAMUEL BOYD	\$	776.72
-68496	LYLE LAMBERT	\$	145.50
	Electronic	\$	318,533.85
-68495	HSA WESTERN BANK	\$	2,082.05
-68494	D-SHRF PUBLIC EMPLOYEES RETIREM	\$	31,701.09
-68493	FIT IRS/FEDERAL DEPOSIT	\$	109,077.10
-68492	P.E.R.S. PUBLIC EMPLOYEES RETIREM	\$	56,417.71
-68491	SIT STATE TREASURER	\$	19,834.00
	Deductions	\$	219,111.95
43992	GLORIA GIESE	\$	1,113.66
43993	MELVIN CLARK	\$	3,100.51
43994	TYLER STERLING	\$	2,749.12
	Non-Electronic	\$	6,963.29
43995	AFLAC AFLAC	\$	4,310.62
43996	AFSCME AFSCME	\$	528.00
43997	CHILD SUPPORT CHILD SUPPORT ENFORCEMEN	\$	188.00
43998	CHILD SUPPORT-S OFFICE OF CHILD SUPPORT	\$	486.00
43999	COLONIAL COLONIAL LIFE & ACCIDENT	\$	2,212.62
44000	EBMS/FLEX FEES EBMS	\$	1,281.95
44001	EBMS/HEALTH INS EBMS/HEALTH INSURANCE	\$	117,629.11
44002	GARNISHMENT/MDR MT DEPT OF REVENUE	\$	730.17
44003	GARNSH/SOLAS LL SOLAS LLC	\$	761.06
44004	JEFFERSON PILOT JEFFERSON PILOT FINANCIA	\$	553.24
44005	NEW YORK LIFE NEW YORK LIFE	\$	2,247.03
44006	PEBSCO NATIONWIDE RETIREMENT SO	\$	2,000.00
44007	UNION/DEPUTIES MONTANA TEAMSTERS/LOCAL	\$	2,299.00
44008	WAGE GARNISHMEN WIP SERVICES, LLC	\$	1,217.16
	Deductions	\$	136,443.96
	Electronic	\$	537,645.80
	Non-Electronic	\$	143,407.25
	Total	\$	681,053.05

TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$696,855.03

1000 GENERAL	
101000 CASH/CASH EQUIVALENTS	\$68,246.02
2110 ROAD FUND	
101000 CASH/CASH EQUIVALENTS	\$58,781.75
2140 NOXIOUS WEED	
101000 CASH/CASH EQUIVALENTS	\$905.25
2160 COUNTY FAIR FUND	
101000 CASH/CASH EQUIVALENTS	\$1,001.17
2200 MOSQUITO CONTROL	
101000 CASH/CASH EQUIVALENTS	\$3,900.00
2220 LIBRARY	
101000 CASH/CASH EQUIVALENTS	\$6,530.48
2280 SENIOR CITIZENS	
101000 CASH/CASH EQUIVALENTS	\$6,667.49
2290 EXTENSION SERVICE	
101000 CASH/CASH EQUIVALENTS	\$12,667.36
2300 PUBLIC SAFETY	
101000 CASH/CASH EQUIVALENTS	\$117,942.10

2360 ROOSEVELT CO MUSEUM	
101000 CASH/CASH EQUIVALENTS	\$691.16
2390 DRUG FORFEITURE & SEIZURE	
101000 CASH/CASH EQUIVALENTS	\$247.50
2460 MCCABE SPECIAL	
101000 CASH/CASH EQUIVALENTS	\$18.02
2795 COMMUNITY OF BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$374.40
2850 911 EMERGENCY	
101000 CASH/CASH EQUIVALENTS	\$5,822.03
2979 CFDC-BIOTERRORISM GRANT	
101000 CASH/CASH EQUIVALENTS	\$4,672.30
5210 WATER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$654.63
5310 SEWER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$161.74
5410 SOLID WASTE OPER-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$3,052.16
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	\$359.51
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	\$90.19

Total: \$292,785.26

TOTAL CLAIMS AND PAYROLL FOR JANUAR, 2021: \$989,827.66

ABATEMENTS APPROVED: 5648-5655

FEES RECEIVED: The following fees for the month of January were received from various offices:

Clerk and Recorder	\$5,104.50
JP Wolf Point	\$
JP Culbertson	\$7,363.00
Clerk of District Court	\$2,246.76
Sheriff	\$510.00

INVESTMENT INTEREST: County Treasurer Betty Romo reported the County had received investment interest for the month of January from the following:

Opportunity Bank checking Interest	\$37.47
Opportunity Bank Savings Interest	\$276.55
Opportunity Bank STIP Interest	\$
Opportunity Bank Money Market	\$
First Community Bank interest Wolf Point	\$534.21
Independence Bank Savings Interest	\$64.26

DEPOSITS: The following listed checks were deposited with the County Treasurer

\$16,869.17- Oil Royalties from Kraken to General Fund.
 \$6,180.42- Oil Royalties from Kraken to General Fund.
 \$13,727.73- Oil Royalties from Oasis to General Fund.
 \$8,536.29- FY 21 County Fuel Tax to Gasoline Tax Fund.
 \$101.53- FY 21 County Fuel Tax to Road Fund.
 \$401.28- Oil Royalties from Poplar Resources to General Fund.
 \$797.61- Gravel Royalties from Wolf Point Sand and Gravel to Road Fund.
 \$193.40- Oil Royalties from Foundation Energy to General Fund.
 \$1,231.28- Oil Royalties from EOG to General Fund.
 \$400.00- Tower Rent from Montana Highway Patrol to General Fund.
 \$2,179.06- Oil Royalties from Equinor to General Fund.
 \$549.06- Oil Royalties from White Rock to General Fund.
 \$1,271.14- Reimbursement from City of Wolf Point for JP/ City Attorney.
 \$531.25- Interest from CUSIP 3134GWLC8 to General Fund.
 \$1,036.84- Oil Royalties from Citation to General Fund.

Presiding Officer

BOARD OF COUNTY COMMISSIONERS

ROOSEVELT COUNTY, MONTANA

ATTEST: _____

COUNTY CLERK AND CLERK OF THE BOARD

OF COUNTY COMMISSIONERS

