

JOURNAL NO. 33
ROOSEVELT COUNTY MONTANA

ROOSEVELT COUNTY COMMISSIONER'S PROCEDURES FOR FEBRUARY, 2020

February 18, 2020

Regular Public Meeting

Present: Commissioners Gordon Oelkers, Presiding Officer; Duane Nygaard and Gary Macdonald, Members; Frank A. Picos and Donna K. Reum (taking notes) from the County Attorney's Office; James Walling, Northern Plains Independent; Ken Norgaard, Road Foreman; Jeff Wozniak, Dispatch/911 Center; Bill Juve.

Commissioner Oelkers called the meeting to order at 11:00 A.M.

Conflict of Interest: None

Minutes:

Minutes for Regular Public Meeting of January 28, 2020

A motion was made by Commissioner Macdonald to approve the minutes for the Regular Public Meeting of January 28, 2020, seconded by Commissioner Nygaard. Passed

Minutes for the Month of January 2020

A motion was made by Commissioner Macdonald to approve the minutes for the Month of January 2020, seconded by Commissioner Nygaard. Passed

Public Comment: None

Administrative Issues:

Request to Purchase a New Mass Callout/ Reverse 911 System Code Red, Dispatch

A motion was made by Commissioner Macdonald to approve Dispatch request to purchase a new Mass Callout/Reverse 911 system Code Red with an annual fee of \$3,500.00, seconded by Commissioner Nygaard. Passed

This purchase was approved by the 911 Board.

Approval of Lease Contract Between MTDOJ/MVD and County

A motion was made by Commissioner Macdonald to approve the lease contract between Montana Department of Justice/Motor Vehicle Division and the County, seconded by Commissioner Nygaard. Passed

Prepare a Resolution for Junk Vehicle Program

A motion was made by Commissioner Nygaard to prepare a Resolution for a Junk Vehicle Program, seconded by Commissioner Macdonald. Passed

Discussion on Getting a Quote on a Program to Check and Scan all E-mails for Spam for all County Computers

A motion was made by Commissioner Macdonald to get together with Cole Hanks, County IT Department to get a quote on a program to check and scan all e-mails for spam for all county computers, seconded by Commissioner Nygaard. Passed

Discussion on Getting a Quote from State Workers Compensation for Workman's Comp Insurance for July 1, 2020

A motion was made by Commissioner Macdonald to get a quote from State Workers Compensation for Workers Comp Insurance for July 1, 2020, seconded by Commissioner Nygaard. Passed

Discussion on the Cell Tower by Culbertson, Roosevelt County

There is no information at this time. Tabled

Request for Qualifications on Growth Policy

A motion was made by Commissioner Macdonald to request for qualifications on Growth Policy, seconded by Commissioner Nygaard. Passed

Discussion:

RFQ will be publish on March 5th and 12th. Close on March 16, 2020 at 5:00 o'clock P.M. Will open bids on March 17, 2020 at or after regular meeting.

Claims:

Claims for February 06, 2020 in the amount of \$201,594.12

A motion was made by Commissioner Macdonald to approve the claims for February 06, 2020 in the amount of \$201,594.12, seconded by Commissioner Nygaard. Passed

New Hire:

Cindy Welch, Aging

A motion was made by Commissioner Nygaard to approve Aging Department new hire Cindy Welch, seconded by Commissioner Macdonald. Passed

Pay Raises:**Annual Pay Raise for Dispatch Employee Rachael Parker**

A motion was made by Commissioner Macdonald to approve annual pay raise for Dispatch employee Rachael Parker, seconded by Commissioner Nygaard. Passed

Annual Pay Raise for Attorney's Office Employee Christa Wagner

A motion was made by Commissioner Nygaard to approve annual pay raise for Attorney's Office employee Christa Wagner, seconded by Commissioner Macdonald. Passed

Annual Pay Raise for Detention Center Employee Tyler Sterling

A motion was made by Commissioner Macdonald to approve annual pay raise for Detention Center employee Tyler Sterling, seconded by Commissioner Nygaard. Passed

Additional Administrative Issues:**Request for Qualifications for General Engineering Services and Planning for next Five Years**

A motion was made by Commissioner Nygaard to request for qualifications for General Engineering Services and Planning for next five (5) years, seconded by Commissioner Macdonald. Passed

Discussion:

RFQ will be publish on March 5th and 12th. Close on March 16, 2020 at 5:00 o'clock P.M. Will open bids on March 17: 2020 at or after regular meeting.

New Business: None

Unfinished Business: None

Commissioner Macdonald moved to adjourn

Commissioner Nygaard seconded

Meeting adjourned at 11:26 A.M.

WARRANTS: PAYROLL AND CLAIMS: The Board has now completed the auditing of all claims presented for payment and ordered the following listed warrants issued:

Check #	payee/name	Check \$
-69983	GARY MACDONALD	\$ 3,288.25
-69982	DUANE NYGAARD	\$ 3,839.63
-69981	GORDON OELKERS	\$ 4,596.81
-69980	LAURIE EVANS	\$ 2,929.92
-69979	ERIKA FYFE	\$ 2,385.47
-69978	JERI TOAVS	\$ 3,297.72
-69977	JERRI GRIMSRUD	\$ 1,871.35
-69976	TRACI HARADA	\$ 2,738.04
-69975	PENNY HENDRICKSON	\$ 2,838.04
-69974	PEGGY PURVIS	\$ 2,452.21
-69973	SHELLEY ARNDT	\$ 2,337.81
-69972	DAVID BLOCK	\$ 3,150.33
-69971	BRITTANY DEAVILA	\$ 2,123.69
-69970	JENNA PRESSER	\$ 3,150.42
-69969	BETTY ROMO	\$ 2,595.48
-69968	LIARA BRAATEN	\$ 2,332.98
-69967	CHERYL HANSEN	\$ 3,693.99
-69966	TRACY JUVE-MIRANDA	\$ 3,489.18
-69965	LINDSEY NYGAARD	\$ 2,433.19
-69964	JAN PANKRATZ	\$ 2,849.79
-69963	AUSTIN KNUDSEN	\$ 5,930.83
-69962	FRANK PIOCOS	\$ 4,941.89
-69961	DONNA REUM	\$ 3,365.18
-69960	CHRISTA WAGNER	\$ 2,436.44
-69959	BRENDA ABRAHAM	\$ 2,116.35
-69958	ALEXANDRIA BOSTICK	\$ 2,060.83
-69957	COLE HANKS	\$ 3,363.68
-69956	CRAIG KARGE	\$ 3,064.00
-69955	CHRISTINE KILSDONK	\$ 9.69
-69954	LINDSEY MCNABB	\$ 3,255.76
-69953	CLAYTON VINE	\$ 3,358.71
-69952	DANNON GIBBY	\$ 875.65
-69951	SIBLEY JANKOVIK	\$ 882.88

-69950	MICHELLE BARSNESS	\$	2,340.57
-69949	FRANCES HAYES	\$	3,657.58
-69948	RHONDA MASON	\$	1,240.30
-69947	TARRAH POITRA	\$	2,941.13
-69946	PATRICIA PRESSER	\$	4,556.21
-69945	KARLA THOMPSON	\$	3,756.68
-69944	DARLA ZIMMERMAN	\$	2,352.76
-69943	ARTHUR ALLEN	\$	2,583.39
-69942	MICHELLE ISLE	\$	3,214.36
-69941	JEFF ADKINS	\$	3,481.77
-69940	GRANT BOYSUN	\$	3,114.72
-69939	NUFRY BOYSUN	\$	3,231.99
-69938	HARDY BRAATEN	\$	1,585.64
-69937	DAVID COMBS	\$	3,388.19
-69936	SCOTT DOORNEK	\$	3,144.65
-69935	ALAN ENGELKE	\$	848.77
-69934	JACOB GIBBY	\$	2,885.83
-69933	REX JENSEN	\$	2,022.58
-69932	EDWARD KALAL	\$	3,974.13
-69931	DEREK MCNABB	\$	3,565.96
-69930	KENNETH NORGAARD	\$	3,177.26
-69929	JARED POLAND	\$	2,636.50
-69928	ELDON PORRAS JR	\$	2,998.77
-69927	WILLIAM PETERSEN	\$	3,023.29
-69926	ANGELA MILLER	\$	1,550.58
-69925	LEONA COLVIN	\$	511.82
-69924	SHEILA DUNN	\$	2,186.76
-69923	SHERI HARVEY	\$	1,064.84
-69922	JANET LIVINGSTON	\$	2,093.19
-69921	PATRICIA SILVA PRONTO	\$	2,297.41
-69920	JULIE BACH	\$	2,397.96
-69919	PAMELA CLARK	\$	2,483.64
-69918	ANNE HELLER	\$	2,263.55
-69917	VIRGINIA MCGINNIS	\$	675.51
-69916	ALYSSA PAUTSCH	\$	1,930.50
-69915	CAROL RASMUSSEN	\$	2,146.38
-69914	CYNTHIA WELCH	\$	379.95
-69913	JUDITH HEUPEL	\$	2,621.17
-69912	JASON BAKER	\$	4,118.16
-69911	DAVE BETS HIS MEDICINE	\$	4,013.48
-69910	TINA BETS HIS MEDICINE	\$	2,483.16
-69909	LOWELL BOYD JR	\$	3,409.10
-69908	ORIN CANTRELL	\$	3,579.56
-69907	TONETTA CANTRELL	\$	2,081.70
-69906	MICHAEL ELLERTON	\$	4,354.44
-69905	JASON FREDERICK	\$	4,327.14
-69904	DEVON HUGHES-MUNDEN	\$	3,522.52
-69903	PILAR KUNZ	\$	3,860.49
-69902	TIMOTHY LINGLE	\$	4,693.22
-69901	PATRICK O'CONNOR	\$	4,196.80
-69900	DAMON SADLER	\$	3,363.48
-69899	MARY SIMONS	\$	2,428.30
-69898	JARED STANDING	\$	3,699.70
-69897	JOHN SUMMERS	\$	4,946.87
-69896	RYAN VAN KERKHOVE	\$	4,329.62
-69895	DHAREEN VILLALUZ	\$	3,738.55
-69894	LESLIE ATCHICO	\$	1,936.60
-69893	GAYDELLA BRUNELLE	\$	2,531.24
-69892	JESSE DELISLE	\$	2,283.53
-69891	CATHERINE DICKEY	\$	2,688.88
-69890	CARLOS GARCIA	\$	2,458.75
-69889	TIFFANY GREY BEAR	\$	1,944.10
-69888	LEANN MAROTTEK	\$	2,144.41
-69887	RACHAEL PARKER	\$	3,002.46
-69886	BRANDY SUTTON	\$	2,498.34
-69885	JESSICA WALKER	\$	2,662.62
-69884	JEFFREY WOZNIAK	\$	3,328.05
-69883	ELISE AKERS	\$	2,139.64
-69882	JOHN BENAVENTE	\$	2,323.01

-69881	TROY BLOUNT		\$	2,879.48
-69880	DEBRA COLLINS		\$	2,996.27
-69879	AURA DELISLE		\$	2,510.93
-69878	DENISE DREW		\$	2,856.14
-69877	LAKOTA FLYING HORSE		\$	2,444.45
-69876	GERALD JACKSON JR		\$	3,049.34
-69875	MORTY MANNING		\$	2,192.10
-69874	RICHARD MCDONALD		\$	2,436.59
-69873	JOSHUA MILLER		\$	2,354.99
-69872	TRISTAN RANDALL		\$	2,564.02
-69871	DIGMIE TINGLIN		\$	2,462.50
-69870	SAMUEL BOYD		\$	729.36
-69869	LYLE LAMBERT		\$	145.50
	Electronic		\$	317,092.07
-69868	D-SHRF	PUBLIC EMPLOYEES RETIREM	\$	31,704.23
-69867	FIT	IRS/FEDERAL DEPOSIT	\$	113,169.26
-69866	P.E.R.S.	PUBLIC EMPLOYEES RETIREM	\$	58,887.39
-69865	SIT	STATE TREASURER	\$	20,906.00
-69864	HSA	WESTERN BANK	\$	2,230.95
	Deductions		\$	226,897.83
43757	ANDREA HAYES		\$	3,323.18
43758	MIRACLE SPOTTED WOLF		\$	2,674.24
43759	GLORIA GIESE		\$	1,233.45
43760	KEELIA BROCK		\$	2,123.18
43761	MELVIN CLARK		\$	3,251.38
43762	TYLER STERLING		\$	2,369.19
	Non- Electronic		\$	14,974.62
43763	AFLAC	AFLAC	\$	4,334.00
43764	AFSCME	AFSCME	\$	519.60
43765	CHILD SUPPORT	CHILD SUPPORT ENFORCEMEN	\$	281.66
43766	CHILD SUPPORT-S	OFFICE OF CHILD SUPPORT	\$	486.00
43767	COLONIAL	COLONIAL LIFE & ACCIDENT	\$	2,368.02
43768	EBMS/FLEX FEES	EBMS	\$	1,021.50
43769	EBMS/HEALTH INS	EBMS/HEALTH INSURANCE	\$	117,796.69
43770	JEFFERSON PILOT	JEFFERSON PILOT FINANCIA	\$	582.32
43771	NEW YORK LIFE	NEW YORK LIFE	\$	2,103.04
43772	PEBSCO	NATIONWIDE RETIREMENT SO	\$	4,141.00
43773	STUDENT LOAN-US	US DEPARTMENT OF EDUCATI	\$	691.38
43774	UNION/DEPUTIES	MONTANA TEAMSTERS/LOCAL	\$	2,291.00
43775	WAGE GARN/WILMS	WILLIAMS INVESTIGATIONS	\$	758.57
	Deductions		\$	137,374.78
	Electronic		\$	543,989.90
	Non-Electronic		\$	152,349.40
	Total		\$	696,339.30

TOTAL PAYROLL WITH WORKERS COMP & UNEMPLOYMENT: \$708,973.73

1000 GENERAL	
101000 CASH/CASH EQUIVALENTS	\$78,365.13
2110 ROAD FUND	
101000 CASH/CASH EQUIVALENTS	\$102,797.26
2140 NOXIOUS WEED	
101000 CASH/CASH EQUIVALENTS	\$21,205.37
2160 COUNTY FAIR FUND	
101000 CASH/CASH EQUIVALENTS	\$1,218.56
2190 COMPREHENSIVE INSURANCE	
101000 CASH/CASH EQUIVALENTS	\$3,092.00
2200 MOSQUITO CONTROL	
101000 CASH/CASH EQUIVALENTS	\$1,500.00
2220 LIBRARY	
101000 CASH/CASH EQUIVALENTS	\$6,584.93
2280 SENIOR CITIZENS	
101000 CASH/CASH EQUIVALENTS	\$8,081.35
2290 EXTENSION SERVICE	
101000 CASH/CASH EQUIVALENTS	\$6,676.36
2300 PUBLIC SAFETY	
101000 CASH/CASH EQUIVALENTS	\$36,867.48
2360 ROOSEVELT CO MUSEUM	
101000 CASH/CASH EQUIVALENTS	\$613.13
2460 MCCABE SPECIAL	
101000 CASH/CASH EQUIVALENTS	\$17.26
2795 COMMUNITY OF BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$383.26
2800 ALCOHOL & DRUG ABUSE	
101000 CASH/CASH EQUIVALENTS	\$5,686.00

2850 911 EMERGENCY	
101000 CASH/CASH EQUIVALENTS	\$28,461.56
2979 CFDC-BIOTERRORISM GRANT	
101000 CASH/CASH EQUIVALENTS	\$226.43
4030 PUBLIC SAFETY CAPITAL IMPROVEMENT	
101000 CASH/CASH EQUIVALENTS	\$5,157.50
5210 WATER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$422.46
5310 SEWER OPERAT-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$333.78
5410 SOLID WASTE OPER-BROCKTON	
101000 CASH/CASH EQUIVALENTS	\$4,910.88
7200 RURAL FIRE DISTRICT 64	
101000 CASH/CASH EQUIVALENTS	\$20,312.30
7380 WOLF POINT TV	
101000 CASH/CASH EQUIVALENTS	\$725.24
7385 POPLAR TV	
101000 CASH/CASH EQUIVALENTS	\$349.55

Total: \$333,987.79

TOTAL CLAIMS AND PAYROLL FOR JANUARY, 2020: \$1,042,961.52

ABATEMENTS APPROVED: 5607-5609

FEES RECEIVED: The following fees for the month of January were received from various offices:

Clerk and Recorder	\$5,533.00
JP Wolf Point	\$840.00
JP Culbertson	\$8,082.00
Clerk of District Court	\$6,420.22
Sheriff	\$880.00

INVESTMENT INTEREST: County Treasurer Betty Romo reported the County had received investment interest for the month of January from the following:

Opportunity Bank checking Interest	\$677.51
Opportunity Bank Savings Interest	\$
Opportunity Bank STIP Interest	\$29,730.73
Opportunity Bank Money Market	\$
First Community Bank interest Wolf Point	\$680.00
Independence Bank Savings Interest	\$

DEPOSITS: The following listed checks were deposited with the County Treasurer

- \$264,140.12- Oil Royalties from Kraken Oil to General Fund
- \$631.37- Oil Royalties from Poplar Resource to General Fund
- \$2,898.63- Interest on CUSIP # 140420TX8 to General Fund
- \$18,374.65- Oil Royalties from Oasis to General Fund
- \$564.11- Oil Royalties from Foundation to General Fund
- \$8,565.82- FY 20 County Fuel Tax to Gasoline Tax Fund
- \$101.88- FY 20 County Fuel Tax to Road Fund
- \$1,813.67- Oil Royalties from EOG to General Fund
- \$1,298.98- Oil Royalties from White Rock to General Fund
- \$5,143.00- Income Tax Return Mineral Royalty from State of Montana to General Fund
- \$53.88- Oil Royalties from Slawson Exploration to General Fund
- \$678.23- Oil Royalties from Citation to General Fund
- \$644.46- Oil Royalties from Darrah to General Fund
- \$2,091.80- Oil Royalties from Equinor to General Fund
- \$1,249.18- Reimbursement from City of Wolf Point for JP Secretary to General Fund
- \$400.00- Tower Rent from Highway Patrol to General Fund

Presiding Officer

BOARD OF COUNTY COMMISSIONERS

ROOSEVELT COUNTY, MONTANA

ATTEST: _____

**COUNTY CLERK AND CLERK OF THE BOARD
OF COUNTY COMMISSIONERS**

